

BUCKEYE LOCAL BOARD OF EDUCATION
Regular Board Meeting
Tuesday, May 19, 2020
6:30 p.m.
Wallace H. Braden Middle School

“BUCKEYE – WE EDUCATE FOR SUCCESS.”

VISION STATEMENT

The Buckeye Local School District unifies individuals, communities and resources to create a **WORLD CLASS LEARNING COMMUNITY** that gives **ALL** students the opportunity to be successful in **THEIR** future.

GOALS

The Buckeye Local Board of Education has established the following goals:

1. The board of education will achieve excellence in learner-focused governance.
2. The board of education will conduct efficient and effective meetings.
3. The board of education will increase community and staff trust and satisfaction.

This meeting is a meeting of the board of education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Please complete a public participation form and submit it to the board president prior to the start of the meeting.

Board Policy # 0165.1, Item B

Buckeye Local Board of Education

Shannon Pike – President
Tina Stasiewski – Vice President
Gregory Kocjancic
David Tredente
Mary Wisnyai

Mr. Patrick Colucci
Superintendent

Mrs. Jamie Davis
Treasurer

BUCKEYE LOCAL BOARD OF EDUCATION
REGULAR BOARD MEETING
Tuesday, May 19, 2020

1. Opening Items

A. Call to Order

B. Roll Call of Members

____Kocjancic ____ Stasiewski ____Tredente ____Wisnyai ____Pike

C. Meditation

D. Pledge of Allegiance

E. Communications/Special Reports

F. Public Participation Relative to Agenda Items (Bylaw 0169.1) & the Following:

Please complete a public participation form and submit it to the board president prior to the start of the meeting. We welcome your comments and/or questions during this time. Statements shall be limited to three (3) minutes. Please keep comments brief and to the point. Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.

The Board hereby suspends it policy 0169.1, Public Participation at Board Meetings, for any and all provisions regarding in-person public comment. This action does not prohibit public comment during Board meetings. Rather, public comment may be heard at the Board's discretion in accordance with the meeting notices provided by the Treasurer regarding public comment, and in accordance with the remaining portion of policy 0169.1 that is not in conflict with this resolution and/or such meeting notices.

G. Correspondence

2. Treasurer’s Report

Reports & Recommendations:

It is the recommendation of the Treasurer that the BOE approve the following items as presented in 2A – 2F:

- A. Approve the April BOE meeting minutes as presented to the board on May 13, 2020.
- B. Approve bills paid in April and the financial reports as presented to the board on May 13, 2020.
- C. HPC Contract
Approve the one-year agreement between Healthcare Process Consulting (HPC) and Buckeye Local School District from July 1, 2020 to June 30, 2021 as shown in **Exhibit A**.
- D. Revised Five-year Forecast
Approve the revised five-year forecast, as presented to the board on May 13, 2020, as shown in **Exhibit B**. A five-year forecast is required to be revised and filed with the Ohio Department of Education annually by May 31.
- E. Worker’s Compensation Service Contract
Authorize the treasurer to enter into a contract with Sheakley, Inc. for a period from January 1, 2021 through December 31, 2021.
- F. *Kidder Media Contract 2020-21
Approve a one-year agreement with Kidder Media for the production of two newsletters in conjunction with Ashtabula County Medical Center (same as in previous years), **Exhibit C**.

***Vote line for Kidder Media Contract 2020-21 (only)**

___Kocjancic ___ Stasiewski ___Tredente ___Wisnyai ___Pike

Vote line for all items (excluding Kidder Media Contract 2020-21)

___Kocjancic ___ Stasiewski ___Tredente ___Wisnyai ___Pike

3. Superintendent’s Report

Reports & Recommendations

It is the recommendation of the Superintendent that the BOE approve the following items as presented in 3A – 3D:

A. Changes in Graduation Criteria for Classes 2020 and 2021

- 1) Class ranking for the graduating class of 2020 and 2021 will be calculated on both the non-weighted system all four years and the weighted system adopted at the beginning of the 2018-2019 school year as explained in **Exhibit D-1**.
- 2) Reduce the credit requirements for the graduating class of 2020 (only) from 24 credits to 22 credits as explained in **Exhibit D-2**.

B. Supplemental Contract Additional Language

Approve language added to supplemental contracts if for any reason the Board of Education cancels the programs in full or in part, the contract is null and void, as shown in the following:

- 1) Teacher/Coach Supplemental Contract, **Exhibit E-1**
- 2) Teacher Supplemental Contract, **Exhibit E-2**
- 3) Pupil Activity Supplemental Contract, **Exhibit E-3**

C. Graduating Seniors for 2020

Approve the current list of seniors for graduation on June 2, 2020 contingent upon each student completing all of the requirements necessary for graduation from the Buckeye Local School District, as presented in **Exhibit F**.

D. Student Activity Fees

Approve the 2020-21 Student Building & Class Fees and Student Activity Fees, as in **Exhibits G-1 through G-4**

____ **Kocjancic** ____ **Stasiewski** ____ **Tredente** ____ **Wisnyai** ____ **Pike**

4. Personnel

It is the recommendation of the Superintendent that the Board approve the following Personnel items as presented in 4A:

Classified Staff:

A. Classified Summer/Fall/Spring Maintenance

ALL Summer Maintenance workers will be utilized within our buildings and other positions when needed:

1) Classified Summer Maintenance, Effective June 5, 2020

- | | |
|----------------|-----------------|
| Bobbie Malin | Painter |
| Pattie Burnham | Mower |
| Kim Braden | Bus Maintenance |
| Tari Simon | Painter |

2) Classified Fall & Spring Maintenance

Kim Braden	Bus Maintenance
Kelly Varkett	Mower/Painter
Stacey Cox	Mower

3) Classified Summer Maintenance Substitutes

Rebecca Gaines	All
Kelly Varkett	All
Rita Nicka	All
Jody Anthony	All
Stacey Cox	Mower
Patrick Palumbo	All
Tracey McNeil	All

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

___Kocjancic ___ Stasiewski ___Tredente ___Wisnyai ___Pike

5. Visitor Participation Relative to New Items (non-agenda items)

Please complete a public participation form and submit it to the board president prior to the start of the meeting. Please limit your comments to three minutes or less.

6. Other Business – FYI

7. Executive Session

___Kocjancic ___ Stasiewski ___Tredente ___Wisnyai ___Pike

- A. For the discussion of appointment, employment, dismissal, discipline, promotion, demotion, compensation, negotiation and other legal matters of a public employee(s).
- B. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political

subdivisions respecting request for economic development assistance, provided that both of the following conditions apply:

- a) The information is directly related to a request for economic development assistance that is to be provided or administered under one of the statues referenced in R.C. 121.22(G)(8)(1) or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.
- b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

8. Adjournment

___Kocjancic ___ Stasiewski ___Tredente ___Wisnyai ___Pike



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MEDICAID SCHOOL PROGRAM SERVICE AGREEMENT

This Agreement is made between Healthcare Process Consulting, Inc. (HPC) and **Buckeye Local SD** (known as DISTRICT) for the purpose of HPC assisting DISTRICT in managing DISTRICT's Ohio Medicaid School Program ("OMSP"), in order to procure Federal Medicaid reimbursement for Medicaid eligible services provided by DISTRICT. Such reimbursement is received through the State of Ohio Medicaid Agency via the OMSP, contingent upon the DISTRICT obtaining and maintaining its OMSP Provider status from the STATE OF OHIO MEDICAID AGENCY. In assisting the DISTRICT in procuring reimbursements for these services, HPC shall provide the services outlined below:

I. DEFINITIONS

- **Claim Record**: An OMSP Service Record of eligible services provided to a Medicaid eligible student that is converted into a HIPAA-compliant medical claim record.
- **EDU-DOC®**: The HPC proprietary automated, web-based service documentation system offered to HPC clients to use while under an OMSP service contract with HPC.
- **Electronic Signature (e-signature)**: The legal signature of the service providers utilized to comply with program documentation requirements, in lieu of hard copy signatures on paper. E-signature is obtained from the DISTRICT's Medicaid program providers during the service documentation process.
- **Indirect Cost Report**: ODE's indirect cost recovery plan allows local school districts to calculate the unrestricted rate to be used only in conjunction with the OMSP. The approved unrestricted rate will be applied on the Cost Report as a mechanism that will allow partial recovery of fiscal costs associated with the Treasurer and Human Resources Offices. It is the ratio of total allowable indirect costs to direct costs. This is an annual, but optional report.
- **Medicaid Cost Report Agreed upon Procedures (AUPE)**: A Medicaid cost report "AUPE" is an annual accounting review process developed by ODE, and required by OMSP regulations, as a component of the Medicaid cost report process. The DISTRICT is required to contract with an independent accounting firm to review the cost report for compliance with the AUPE procedures, and prior to submission to ODE.
- **Medicaid Cost Report**: An OMSP required financial report completed annually by all participating Medicaid Providers. The report documents the actual costs the OMSP Provider incurs for their Medicaid eligible services. This report serves as the basis for THE STATE OF OHIO MEDICAID AGENCY to settle the cost of eligible services, as compared to the reimbursements already paid by THE STATE OF OHIO MEDICAID AGENCY. Determinations are made by the state and reported to participating OMSP providers to comply with the findings (payback or positive settlement/reimbursement).
- **Medicaid Eligibility Rate (MER)**: The MER identifies the number of students that are Medicaid Eligible compared to total students within the provider's district. The MER matches all students regardless if they have an IEP. This is an annual process overseen by the STATE OF OHIO MEDICAID AGENCY.

- **ODE:** The Ohio Department of Education. ODE is responsible for administering OMSP.
- **Ohio Department of Medicaid (ODM):** The state Agency responsible directly for the overall OMSP program and are responsible for paying OMSP service claims to the OMSP participants.
- **OMSP Program Audit:** The OMSP audit is one that would be conducted by either the State or Federal Medicaid agency to evaluate the DISTRICT's compliance with all OMSP regulations. These audits are randomly performed by either the Ohio Medicaid agency and compliance with the process is mandatory if the DISTRICT should be selected. This type of audit should not be confused with the annual AUPE audit as referenced in section VI M below.
- **OMSP Service Records:** Data records created by the DISTRICT's providers on HPC's EDU-DOC® service documentation system that store the eligible OMSP services that the providers delivered to students.
- **OMSP:** The Ohio Medicaid School Program
- **ORP Policy:** The ordering, referring or prescribing provider policy under federal law (Section 455.410(b)) that states: "The state Medicaid Agency must require all ordering, referring physicians or other professionals providing services under the State plan, or under a waiver of the plan, to be enrolled as participating providers. In Ohio, the related policy is described in OAC 5160-1-17.9.
- **Referrals for Certain Services under the Medicaid School Program:** Ohio statute authorizing medical referrals performed by Physical Therapists, Occupational Therapists, Speech-Language Pathologists and Audiologists for students under evaluation for special education services, per ORC section 5162.366.
- **Trading Partner:** A trading partner, as defined in the Ohio Administrative Code (OAC) 5101:3-1-20 Electronic data interchange (EDI) trading partner definitions and criteria to enroll as an EDI trading partner, is a covered entity (CE) that submits/receives electronic transactions in its role as an eligible provider for purposes directly related to the administration or provision of medical assistance provided under a public assistance program.

II. MEDICAID PROGRAM OPERATIONS SERVICES

A. HPC will coordinate all activities required to manage the daily operations of the OMSP for DISTRICT to secure Medicaid reimbursements from STATE OF OHIO MEDICAID AGENCY, including the following:

1. **USE OF HPC PROPRIETARY DOCUMENTATION SYSTEM:**

- a. HPC will make available for use by DISTRICT providers the HPC proprietary web-based service documentation system known as EDU-DOC® at the address of www.hpcoho.com to document eligible services provided to DISTRICT students;
- b. DISTRICT providers will be assigned unique access credentials by HPC and must maintain their own security passwords for access to the system.

2. **DOCUMENTATION, COLLECTION AND REVIEW PROCESS:**

Collection, review and analysis of service documentation maintained on EDU-DOC® for compliance with OMSP rules and for the purposes of claims submission and reimbursement from ODM.

3. DATA CONVERSION AND CLAIMS SUBMISSION PROCESS:

HPC will convert the OMSP Service Records from the data in EDU-DOC® system into HIPAA compliant claim records in the ANSI 837 data format. The OMSP claims will be submitted for payment electronically monthly, except in the event of extenuating circumstances out of HPC's control (state software system modifications, including new Federal Medicaid requirements or) in accordance with the STATE OF OHIO MEDICAID AGENCY processing procedures, and subject to HPC maintaining the status of a "Trading Partner" with the STATE OF OHIO MEDICAID AGENCY. HPC will submit the final claim records that have passed the audit process (defined under section II, Audit Services section of this contract) to STATE OF OHIO MEDICAID AGENCY on a monthly schedule, unless DISTRICT staff does not provide OMSP Service Records by the established deadlines. In the latter case, HPC is not obligated to meet the deadline, if the OMSP Service Records are received after the DISTRICT deadline date, but commits to processing any eligible claims to the state with the next available processing cycle, unless the claims are expired because they exceed the state deadline for claims processing;

4. CLAIMS REVIEW PROCESS:

HPC will review rejected claims for errors, and resubmission of eligible erred and denied claims, in accordance with the ANSI 835 reconciliation process outlined by the STATE OF OHIO MEDICAID AGENCY;

5. TRADING PARTNER:

HPC will serve as the official STATE OF OHIO MEDICAID AGENCY Trading Partner on behalf of the DISTRICT in order to permit the processing of electronic medical claims by HPC for the DISTRICT.

- B. HPC will coordinate the process of obtaining and maintaining Medicaid recipient numbers through their own computer software capabilities. This effort shall be done in collaboration with the DISTRICT Information Technology Department, who will supply the necessary student demographic data to HPC during the year as needed. Subsequent to receipt of the newly identified Medicaid-eligible students, HPC will identify all eligible services delivered within the past 365 days and submit those claims to STATE OF OHIO MEDICAID AGENCY for payment.
- C. HPC will provide a daily ongoing "Help Line" service for professional providers to use to answer computer system questions, clinical documentation questions, or resolve problems. The call center service is available **Monday through Friday from 8:30 AM to 4:00 PM**. In addition to the call center phone line, HPC has an e-mail address (edudoc@hpcoh.com) for questions and the response time is within 24 hours during normal business hours, with the exception of all legal holidays and school vacations/breaks. Additionally, HPC shall provide ongoing access to web-based training videos for MSP service documentation requirements and EDU-DOC® software training.
- D. HPC will assist the DISTRICT in the completion of the federally required Medicaid Cost Report on an annual basis, with the DISTRICT'S Treasurer/CFO's staff, in accordance with all state and federal requirements and procedures for such, including the state's official Medicaid Program Cost Report Guidelines/Instructions, within the established timeframe. HPC will also assist the DISTRICT with the state required "AUPE" guidelines of the Medicaid Cost Report as a component of the entire process.

- E. HPC will assist the DISTRICT in the completion of the State's ODE Indirect Cost report on an annual basis, if the DISTRICT desires to complete this report as it is optional, with regards to obtaining the unrestricted rate to be used solely on the OMSP Cost Report.
- F. HPC will not knowingly process incomplete, inaccurate, or ineligible OMSP service documentation. The DISTRICT management and their service providers are ultimately responsible for documenting in compliance with OMSP Rules and Regulations, (as posted on the ODE website and listed in Ohio Administrative Code 5101:3-35 Medicaid School Program) and in accordance with the providers' professional practice standards, and their respective state licensing board regulations.

III. AUDITING OF OMSP SERVICE RECORDS

- A. OMSP Service Records will be audited using the following methods: a.) pre-defined computer system edits, b.) manual review of service documentation with case notes for nursing claims, and, c.) for documentation of any claims that fail computer system edits.
- B. OMSP Service Records identified as erred or incomplete during the audit process, referenced in "A" above, will be returned electronically to the DISTRICT's providers daily for correction and re-submission. HPC's Auditing staff will problem solve with providers as needed to accomplish this task via the phone or e-mail communication. DISTRICT providers are responsible for correcting and returning erred or incomplete service documentation upon receipt for final processing by HPC. On a monthly basis HPC will provide a summary report identifying those providers who continue to have outstanding erred or incomplete service documentation. The DISTRICT is responsible for obtaining compliance from these providers to submit the outstanding service documentation for claims processing.

IV. ADMINISTRATIVE/CONSULTING/ADVISORY SERVICES

- A. HPC will provide OMSP Program training on eligible services, program requirements, the EDU-DOC[®] service documentation system. Training is conducted for group and/or individual training in several different formats, as follows: 1. Training videos: web based subject training videos accessible through HPC's EDU-DOC[®] system website, or 2. individual provider training over the phone by an HPC trainer; and/or 3. group initial or refresher training as needed at the DISTRICT site. DISTRICT must provide the training facilities needed for the training program, including individual computer access for the on-line documentation system training. HPC will provide and maintain all training materials for all eligible DISTRICT providers participating in OMSP.
- B. HPC will provide a tracking system to monitor the provider's compliance with service documentation requirements. The monitoring reports are available 24/7 to assigned DISTRICT management staff through the EDU-DOC[®] Administrative Portal. Additionally, HPC will provide a monthly reminder notice of the availability of the monitoring reports to the designated DISTRICT management staff.
- C. HPC developed and maintains ***OMSP training videos, OMSP policy and procedures, and all program training and notifications, and State OAC rules*** to be accessible to all participating OMSP providers under documents and links in the Edu-Doc[®] system.

- D. HPC will assist the DISTRICT with any OMSP program audits to the extent required.
- E. HPC will verify the current professional/medical licensure for all DISTRICT staff that participates in the DISTRICT'S Medicaid program on an ongoing basis. DISTRICT retains ultimate responsibility for assuring that their providers hold the requisite credentials mandated by state law and the OMSP, initially upon hire, and on an ongoing basis. *HPC will not knowingly submit claims for DISTRICT providers who do not meet the OMSP licensing requirements and will notify the DISTRICT of any staff found to be non-compliant with the licensing requirements.*
- F. HPC will serve as the DISTRICT'S RMTS Coordinator for the OMSP. In that capacity, HPC will comply with all RMTS time study requirements as established by ODE and educate the District Management and providers on such requirements to assist staff in their compliance.
- G. HPC will provide the DISTRICT with access to its administrative software module to provide the monitoring capabilities that the District is responsible for maintaining, as follows:
 - a. The Parent Consent tracking system to utilize in tracking/maintaining the required parent consent documents for billing;
 - b. A student roster upload capability to provide the Special Education Managers with centralized storage and editing capability for required student information on those who are receiving Medicaid eligible services

V. MANAGEMENT REPORTING

- A. Development and provision of various on-line reports to the appropriate DISTRICT management, available on HPC's EDU-DOC[®] Administrative Portal, which include:
 - Provider Documentation Compliance/Monitoring reports
 - Financial/Revenue reports
 - Parental Consent reports
 - MSP Referral reports
 - Student Encounter reports

VI. DUTIES AND OBLIGATIONS OF DISTRICT

DISTRICT shall perform the following duties and obligations during the term of this Agreement and any renewal thereof:

- A. DISTRICT is responsible for ***initially obtaining and maintaining (5-year revalidation process) its Ohio Medicaid Provider Agreement*** with the STATE MEDICAID AGENCY, in accordance with the OMSP Regulations, necessary to receive federal Medicaid reimbursements for eligible services through the state Medicaid Agency.
- B. DISTRICT shall provide, or cause to be provided, certain Medicaid eligible services to eligible individuals in order to participate in the OMSP program which this agreement serves to support.

- C. DISTRICT shall provide such services (section B above), or cause such services to be provided, in accordance with all federal, state and local statutes, ordinances, laws, rules, regulations and orders, applicable to providing certain Medicaid services to eligible individuals. Such federal, state and local statutes, ordinances, laws, rules, regulations and orders, shall include, without limitation, federal laws and regulations concerning discrimination in providing such services; Medicaid, third party payers or other funding bodies' rules and regulations; compliance with state licensure laws; ODE, and the STATE OF OHIO MEDICAID AGENCY and DISTRICT policy; and specific OMSP rules and regulations concerning accreditation, provider licensure, and program certification. **Please note: DISTRICT completion of individual background checks for all Medicaid program participants, both DISTRICT employees and contracted staff, is required by federal and state Medicaid program rules.**
- D. DISTRICT OMSP service providers shall document eligible services into HPC's computer system for all the OMSP Medicaid-eligible services provided to their assigned students within the established documentation deadlines. The service document deadline is always on the first Monday of each month during the school year, to permit the submission of eligible claim records to the STATE MEDICAID AGENCY during the current billing cycle. OMSP documentation received by HPC after the deadline will be processed in order of receipt, but HPC cannot guarantee that they will be processed during the current billing cycle.
- E. DISTRICT is responsible for ensuring that only qualified Ohio Medicaid enrolled provider(s) complete all **required therapy service referrals**, in a timely manner, in accordance with the Ohio Medicaid referral policy (ORC 5162.366), to seek and accept Medicaid reimbursements for occupational therapy, physical therapy, speech/language therapy and audiology services. **Therapy Referrals are required annually and must be written at the beginning of each academic year, prior to delivery of eligible services, in order to guarantee payment of those services**
- F. DISTRICT is solely responsible to maintain compliance with the FERPA laws governing **parental consent** requirements for billing the Medicaid program for eligible medical services. DISTRICT must:
- **Obtain the "once per lifetime" consent** required and maintain/store this written documentation to be made available for the annual AUP review, and/or any state or Federal audit that could occur.
 - Update the EDU-DOC administrative portal, *in a timely manner*, with the parent consent status of its students to permit HPC to submit claims to the Medicaid Agency for payment.
 - **Provide the FERPA required "annual parent notification" of parents' rights regarding billing school Medicaid services.**
- G. DISTRICT is responsible for providing and maintaining all computer hardware and software (with current technology compatible with the HPC Edu-Doc © system) which their provider staff will utilize when documenting OMSP services.
- H. DISTRICT is solely responsible for obtaining their service provider's compliance with all documentation responsibilities on a timely basis, to permit the Medicaid Program reimbursements as expected by the DISTRICT, including all service documentation provided for eligible students receiving eligible services, in order to submit claims for Medicaid reimbursement.
- I. Mandatory 90 Day Progress Notes during the school service year (required by OMSP). If preferred, the DISTRICT can elect to sign an ANNUAL WAIVER to not participate in the HPC system (EDU-DOC©) documentation feature that ensures the required documentation is obtained/maintained by the DISTRICT. However, if not utilizing this method of documenting the 90-day notes, the DISTRICT must adopt another method to ensure this requirement is met.

- J. DISTRICT shall maintain and store their electronic OMSP documentation records, as provided to them by HPC, and all supporting back-up documentation required by OMSP (e.g., IEP, ETR, Case Notes and related documents) in accordance with OMSP and federal Medicaid regulations, which is for a period of seven years from the date of receipt of payment, or for six years after any initiated audit is completed and adjudicated, whichever is longer. DISTRICT must ensure that their providers officially sign in handwriting with their appropriate title (in lieu of an electronic signature policy) all Special Education supporting documentation reports to comply with state and federal requirements (IEP signature page, ETR, and all evaluation summary reports).
- K. DISTRICT is responsible for uploading to the HPC Administrative Portal an excel file of mandatory (see below) student directory information for special education students at the beginning of the school year. This information will be solely utilized to set up and maintain student database that includes the following:
- a. Names, birth dates, addresses, student identification number, grade, and school building
 - b. Additionally, the file may also include the provider assigned to deliver services to the student to create a caseload that will be available automatically for the provider in EDU-DOC®.

DISTRICT will be required to adhere to file specifications provided by HPC. Student information may be uploaded, or additions/edits entered directly through the Administrative Portal as needed. This procedure must be completed to permit HPC to process any claims for the DISTRICT

- L. DISTRICT is responsible for providing HPC with a current and complete list of their OMSP providers on an ongoing basis, including:
- Full Legal Name (as it appears on licensure)
 - Title
 - Start date
 - Email address
 - Employment Status (District Employee or Contracted Service)
 - If district employee, include DAYS OF WEEK SCHEDULED TO WORK AND START/END TIME (for RMTS)

Additionally, District is responsible to inform HPC of a provider's change of status (i.e.: leave of absence, no longer working at district) to promptly allow HPC to inactivate provider access to EDU-DOC®, as well as remove provider from RMTS participant list.

- M. DISTRICT is responsible for complying with all RMTS requirements for OMSP, as specified by the OMSP RMTS Guidelines published on the ODE website, **on the exact schedule established by ODE and its RMTS vendor.** DISTRICT will ensure provider compliance with all RMTS reporting and deadlines for submission of required information necessary to continue billing MEDICAID each quarter. PLEASE NOTE: Non-compliance with the deadlines for completing time study moments can result in lower reimbursement rates for the district.
- N. DISTRICT is responsible for scheduling and providing the facilities for all program and computer training sessions with HPC and ensuring that the necessary DISTRICT providers attend the training sessions in a timely manner. Additionally, DISTRICT must record provider attendance at all training sessions conducted by HPC and maintain those records for future audit.

- O. DISTRICT is responsible for contracting with an outside professional accounting firm to conduct their required annual Medicaid Cost Report AUPE process. The payment of the fees to the accounting firm to complete this process is the financial and contractual responsibility of the DISTRICT, as the Medicaid vendor must be completely neutral from the process to ensure its integrity. All necessary data collection requirements requested by the accounting firm to complete the process are the sole responsibility of the DISTRICT.

VII. DISCLAIMERS and HOLD HARMLESS

- A. The DISTRICT retains all responsibility for the accuracy of all cost report data provided to HPC to complete the OMSP Cost Report, and as such, holds HPC harmless for any consequences (financial or other) to the DISTRICT for data that was incomplete, inaccurate, not collected or reported within the cost report guidelines, and thus could result in audit findings and/or related financial paybacks of previously paid reimbursements. Furthermore, the DISTRICT is responsible for assuring that if other federal funds (i.e. Title funds, VI-B funds, etc.) are utilized to directly pay for Medicaid eligible services, that they report the use of those funds on the federal OMSP Medicaid Cost Report, to prevent double payments through federal funding sources. The DISTRICT is solely responsible for compliance with federal fund reporting, in accordance with the OMSP Cost Report guidelines, and any federal requirements for acceptance of federal funds, and including any reimbursement paybacks requested from the Federal Medicaid Program if DISTRICT is found to have been overpaid.

- B. The DISTRICT assumes all responsibility for any state/federal financial paybacks of Medicaid reimbursements received by DISTRICT for the circumstances of overpayments in the annual cost report settlement process; or for state or federal program audit findings due to program documentation non-compliance; for inaccurate, incomplete or non-disclosed financial information necessary to complete the Medicaid Cost Report and Indirect Rate Report on a timely basis; or other reason specified by the Federal Medicaid Program related to the performance of district required functions/duties. DISTRICT holds HPC harmless for any reimbursement paybacks, fines or program suspension imposed on DISTRICT by the Federal or State Medicaid Agency.

- C. DISTRICT is responsible for ensuring that its providers document only eligible services in accordance with OMSP regulations (as posted on the ODE website) and submit the documentation to HPC, via the EDU DOC software, on a mutually agreed upon monthly deadline for claims submission and related processing. HPC is not responsible for ineligible claims, unrealized Medicaid reimbursements, under-documentation/under-billing of service units or reimbursement paybacks due to non-compliance with program regulations, including non-compliance with OMSP documentation requirements, non-compliance with time study requirements, and including insufficient documentation/submission of eligible service documentation and related service progress reports by DISTRICTS' provider staff. Since the fees charged by HPC are flat, fee-for-service based (not percentage of revenue based), unrealized reimbursements due to provider non-participation, non-compliance, or late submissions of service documentation, are the responsibility of the DISTRICT, and therefore, not cause for fee reductions due to lower than expected reimbursements from OMSP.

- D. DISTRICT is responsible for ensuring that all OMSP required supporting documentation, such as, but not limited to, student attendance records, case notes related to the service provided, Evaluation Team Report (ETR), Individualized Education Plans and all evaluation/testing reports are current, signed, dated, and available for audit, and fully support submitted OMSP service claims. DISTRICT holds HPC harmless for any audit findings and/or related payback of funds imposed on DISTRICT due to DISTRICTS' non-compliance and/or errors with OMSP documentation requirements.

- E. DISTRICT is responsible for insuring that its OMSP service providers hold the requisite education, medical/professional licensure credentials, and are current with all licensing and certification requirements, and are compliant with licensing boards standards for documentation and professional standards of practice in accordance with state of Ohio requirements and in accordance with OMSP requirements, upon hiring and/or contracting for services, to participate in the program and receive federal Medicaid reimbursements for the eligible services DISTRICT sought reimbursement for. Upon notification of non-compliance with licensing, education, or other certification/license requirements, DISTRICT is responsible for taking necessary action to prevent the unqualified providers from submitting claims for Medicaid reimbursement. DISTRICT holds HPC harmless for any audit finding or reimbursement payback imposed on DISTRICT for unlicensed providers.

VIII. Vendor Obligations

- A. HPC shall comply with the requirements of 45 CFR 164.504(e) (1) for safeguarding and limiting access to information concerning beneficiaries.

- B. HPC will comply with all AUPE requirements for the annual Medicaid Cost Report completion, including allowing the representatives of the U.S. Department of Human Services, ODM, ODE or their respective designee access to the subcontractor's books, documents and records.

- C. HPC acknowledges to the DISTRICT that neither the corporation or its principles, are not suspended or debarred

IX. ATTESTATION

The DISTRICT hereby acknowledges and represents to HPC that its appropriate staff has reviewed, understood, and implemented all Regulations, guidelines, and standard procedures affecting the operation of the OMSP, represented by the DISTRICT authorized signature/approval in section XI below. The DISTRICT shall be solely responsible for its compliance, and the compliance of its providers, with all such Regulations, guidelines, and standard procedures, and hereby holds HPC harmless from and against any expense or liability for any failure so to comply.

X. TERMS AND COMPENSATION

A. The term of this Agreement shall be for one year, commencing on July 1, 2020 and ending on June 30, 2021, both dates inclusive. As compensation for services provided to DISTRICT by HPC, the DISTRICT shall pay HPC a fee of **\$14,500.00**. HPC will invoice DISTRICT quarterly. Renewal and/or amendments of this Agreement can be made upon mutual agreement of both parties prior to its expiration.

XI. TERMINATION

This Agreement may be terminated by either party prior to its expiration date if there is a material breach of contract by the other, in which case the non-breaching party must notify the breaching party in writing of the actual breach and provide 30 days to correct the cause of the breach. If the breaching party does not correct that breach, the contract can be terminated without liability by the non-breaching party.

XII. APPROVALS



Karen Bresky
President/CEO
Healthcare Process Consulting, Inc.
Date: April 7, 2020

Superintendent or Treasurer/CFO
Buckeye Local SD

Date: _____

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Buckeye Local School District

Five Year Forecast Financial Report

May, 2020



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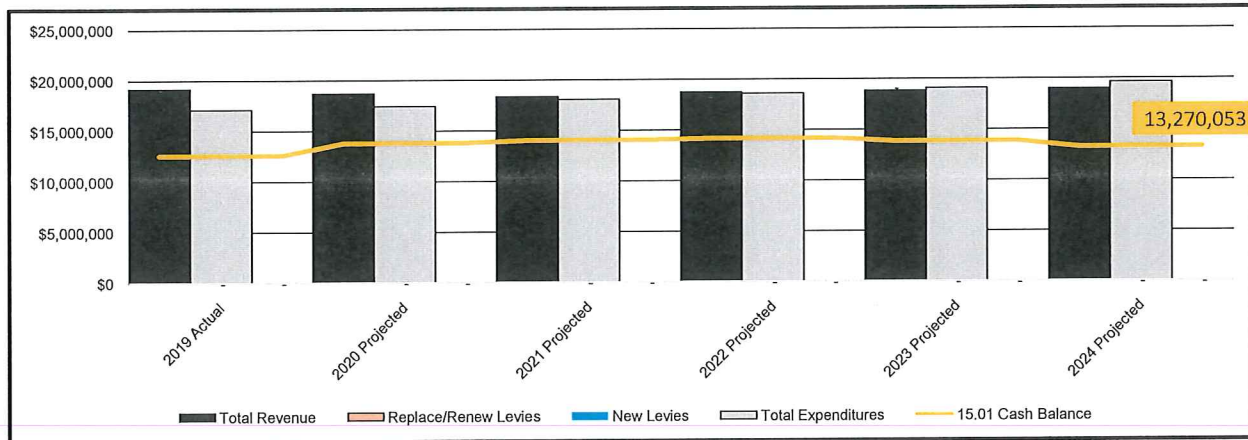
Forecast Purpose/Objectives

Ohio Department of Education's purposes/objectives for the five-year forecast are:

1. To engage the local board of education and the community in the long range planning and discussions of financial issues facing the school district.
2. To serve as a basis for determining the school district's ability to sign the certificate required by O.R.C. §5705.412, commonly known as the "412 certificate."
3. To provide a method for the Department of Education and Auditor of State to identify school districts with potential financial problems.

Forecast Methodology - This forecast is prepared based upon historical trends and current factors. This information is then extrapolated into estimates for subsequent years. The forecast variables can change multiple times throughout the fiscal year and while cash flow monitoring helps to identify unexpected variances no process is guaranteed. The intent is to provide the district's financial trend over time and a roadmap for decisions aimed at encouraging financial sustainability and stability.

Forecast Summary



Note: Cash balance includes any existing levy modeled as renewed during the forecast.
Cash balance is not reduced for encumbrances.

Financial Forecast	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024
Beginning Balance	12,587,255	13,832,646	14,080,641	14,194,960	13,895,446
+ Revenue	18,696,752	18,347,373	18,712,146	18,804,420	19,006,848
+ Proposed Renew/Replacement Levies	-	-	-	-	-
+ Proposed New Levies	-	-	-	-	-
- Expenditures	(17,451,361)	(18,099,379)	(18,597,827)	(19,103,934)	(19,632,241)
= Revenue Surplus or Deficit	1,245,391	247,995	114,319	(299,514)	(625,393)
Ending Balance with renewal levies Note: Not Reduced for Encumbrances	13,832,646	14,080,641	14,194,960	13,895,446	13,270,053

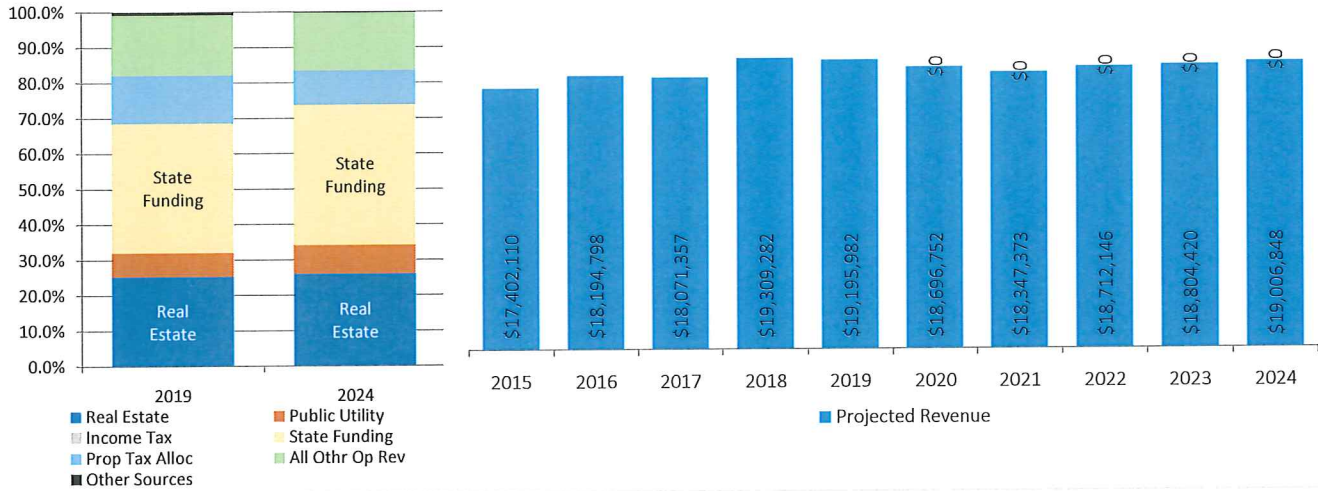
Analysis Without Renewal Levies Included:	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024
Revenue Surplus or Deficit w/o Levies	1,245,391	247,995	114,319	(299,514)	(625,393)
Ending Balance w/o Levies	13,832,646	14,080,641	14,194,960	13,895,446	13,270,053

In FY 2020 a revenue surplus is expected. This means that expenditures are expected to be less than revenue by -\$1,245,391 in FY 2020. By the last year of the forecast, FY 2024, the district is expected to have a revenue shortfall where expenditures are projected to be greater than revenue by \$625,393. The district would need to cut its FY 2024 projected expenses by 3.29% in order to balance its budget without additional revenue.

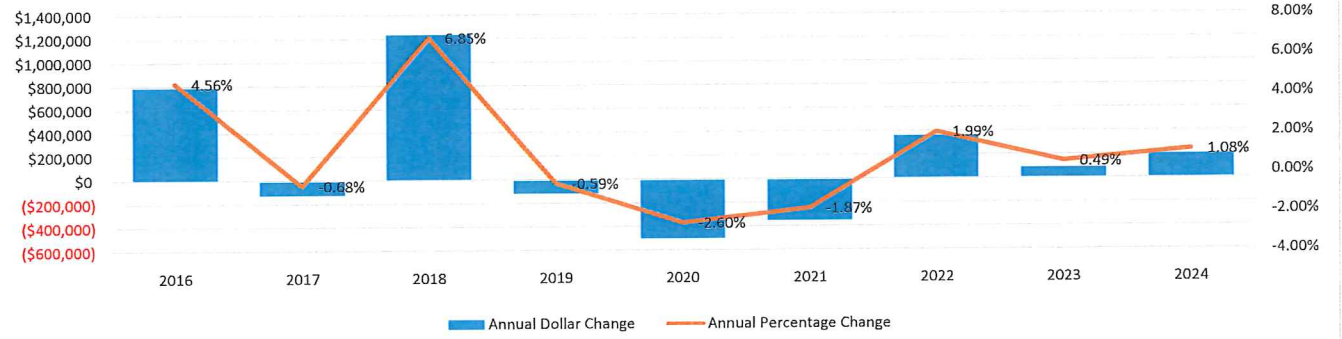
The district's cash balance is positive at year-end in FY 2020 and is projected to worsen by FY 2024. A worsening cash balance can erode the district's financial stability over time.

Revenue Sources and Forecast Year-Over-Year Projected Overview

Sources of Revenue Over Time



Year-Over-Year Dollar & Percentage Change



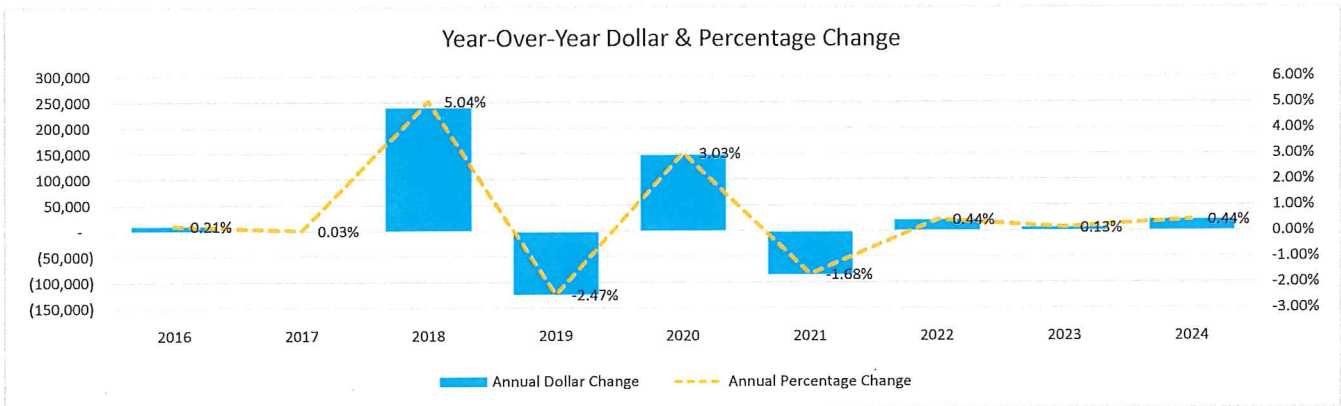
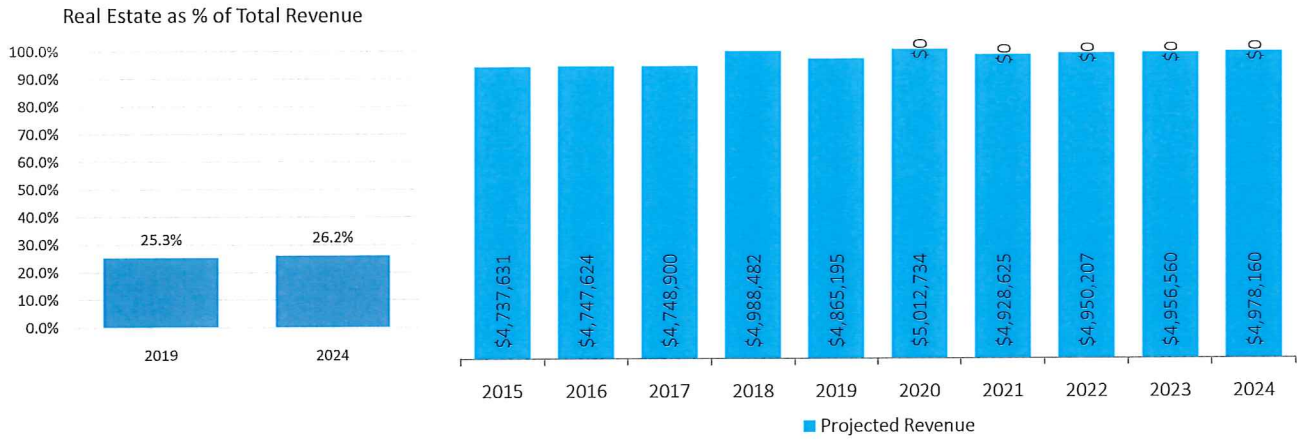
3-Year Historical Actual Average Annual Dollar Change Compared to 5-Year Projected

	Historical Average Annual \$ Change	Projected Average Annual \$ Change	Projected Compared to Historical Variance	
Real Estate	\$39,190	\$22,593	(\$16,597)	Total revenue increased 1.86% or \$333,728 annually during the past five years and is projected to decrease -0.18% or -\$37,827 annually through FY2024. All Othr Op Rev has the most projected average annual variance compared to the historical average at -\$390,540
Public Utility	\$123,022	\$46,979	(\$76,043)	
Income Tax	\$0	\$0	\$0	
State Funding	\$26,856	\$99,146	\$72,290	
Prop Tax Alloc	(\$175,815)	(\$150,577)	\$25,238	
All Othr Op Rev	\$358,160	(\$32,380)	(\$390,540)	
Other Sources	(\$37,685)	(\$23,588)	\$14,097	
Total Average Annual Change	\$333,728 1.86%	(\$37,827) -0.18%	(\$371,555) -2.04%	

Note: Expenditure average annual change is projected to be > \$503,498 On an annual average basis, expenditures are projected to grow faster than revenue.

1.010 - General Property Tax (Real Estate)

Revenue collected from taxes levied by a school district by the assessed valuation of real property using effective tax rates for class I (residential/agricultural) and class II (business).



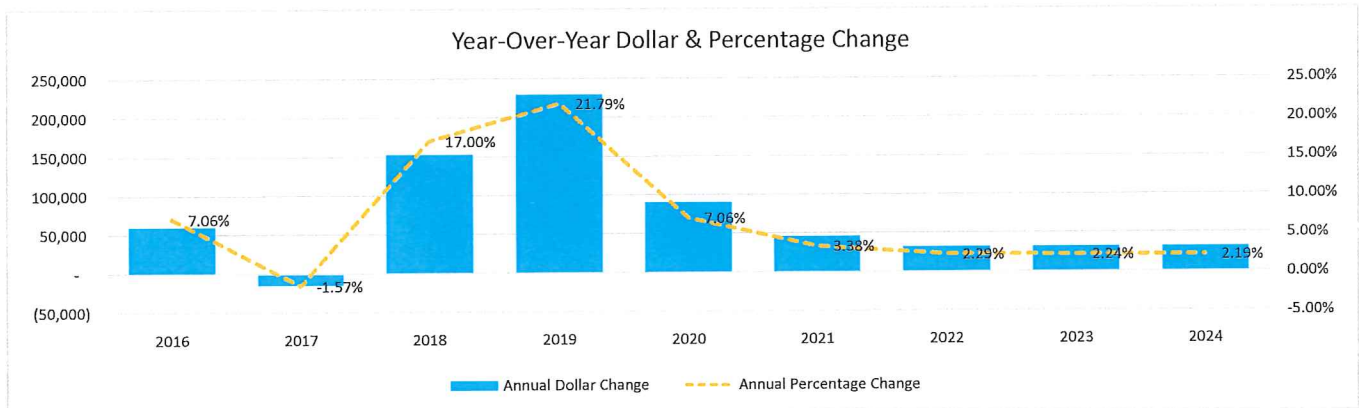
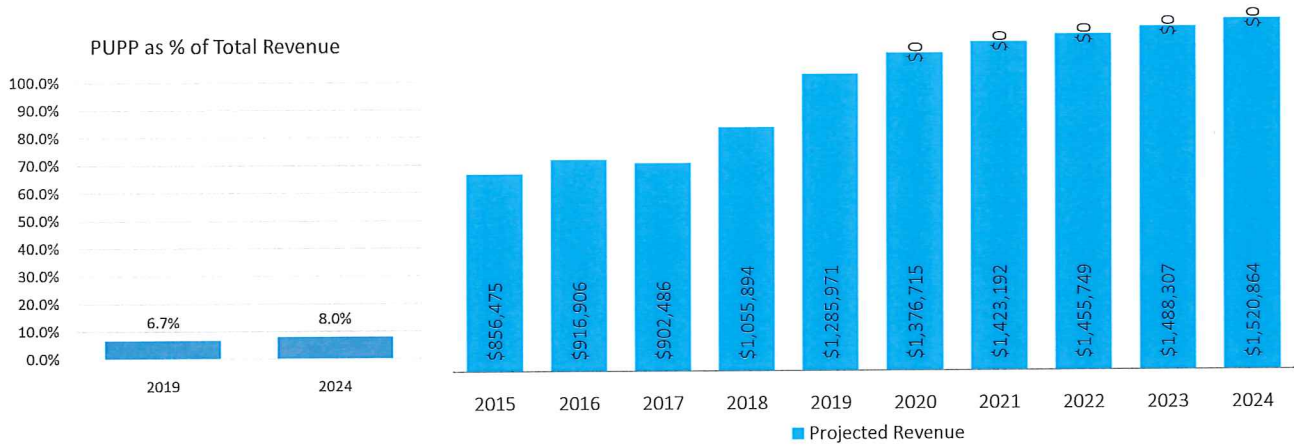
Values, Tax Rates and Gross Collections							Gross Collection Rate Including Delinquencies
Tax Yr	Valuation	Value Change	Class I Rate	Change	Class II Rate	Change	
2018	218,241,940	(1,013,410)	22.19	-	36.21	-	125.9%
2019	217,901,300	(340,640)	22.09	(0.10)	36.66	0.46	100.6%
2020	228,695,712	10,794,412	21.15	(0.93)	36.76	0.10	108.8%
2021	229,107,015	411,303	21.14	(0.01)	36.87	0.10	108.8%
2022	229,532,273	425,258	21.13	(0.01)	36.97	0.11	108.8%
2023	237,651,710	8,119,437	20.44	(0.69)	36.97	-	108.8%

Real estate property tax revenue accounts for 25.34% of total revenue. Class I or residential/agricultural taxes make up approximately 62.22% of the real estate property tax revenue. The Class I tax rate is 22.09 mills in tax year 2019. The projections reflect an average gross collection rate of 107.1% annually through tax year 2023. The revenue changed at an average annual historical rate of 0.87% and is projected to change at an average annual rate of 0.47% through FY 2024.

*Projected % trends include renewal levies

1.020 - Public Utility Personal Property

Revenue generated from public utility personal property valuations multiplied by the district's full voted tax rate.



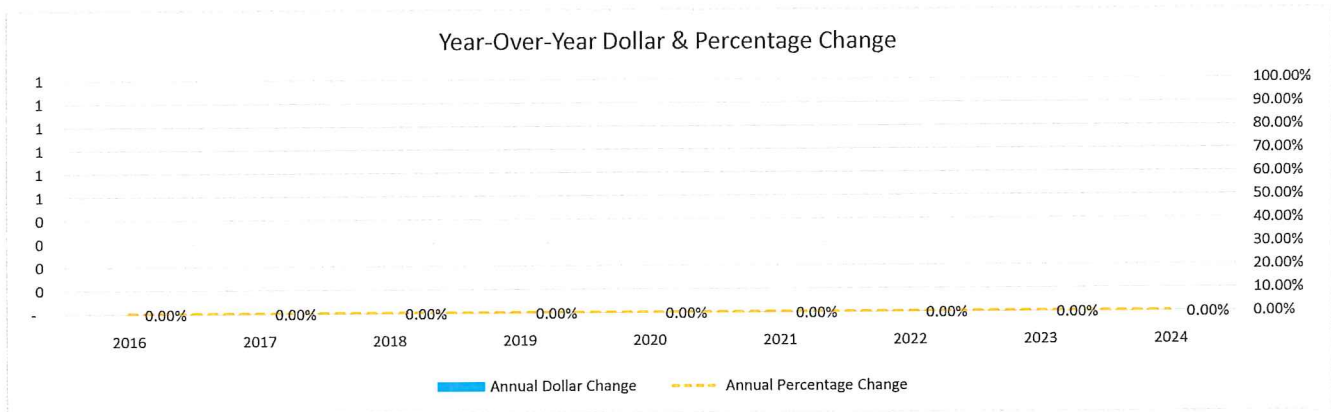
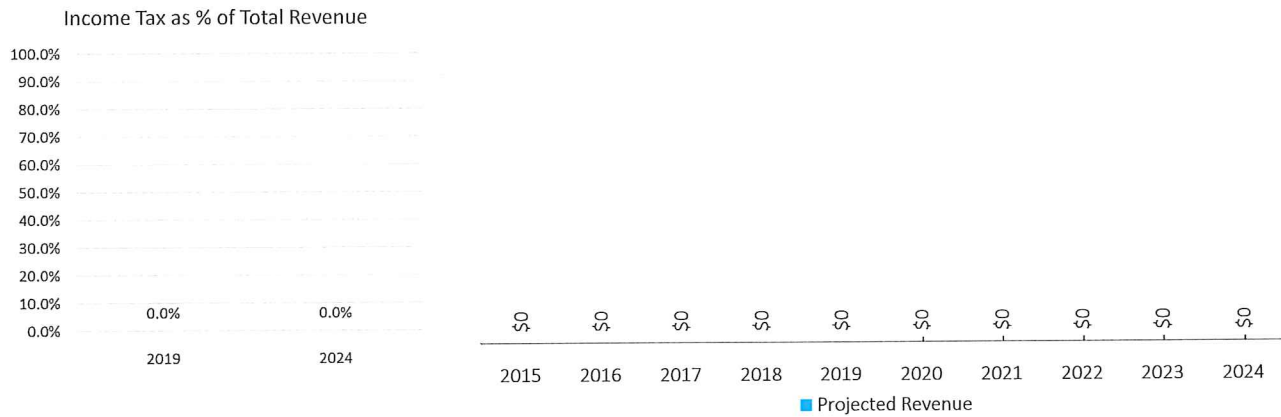
Values and Tax Rates					Gross Collection Rate Including Delinquencies
Tax Year	Valuation	Value Change	Full Voted Rate	Change	
2018	30,964,320	2,692,510	43.42	8.50	124.6%
2019	32,397,130	1,432,810	43.31	(0.11)	100.0%
2020	33,147,130	750,000	43.41	0.10	108.2%
2021	33,897,130	750,000	43.41	-	108.2%
2022	34,647,130	750,000	43.41	-	108.2%
2023	35,397,130	750,000	43.41	-	108.2%

The public utility personal property tax revenue is generated from the personal property values, additions, and depreciation reported by the utility companies. This category currently makes up 6.70% of total district revenue. The property is taxed at the full voted tax rate which in tax year 2019 is 43.31 mills. The forecast is modeling an average gross collection rate of 106.56%. The revenue changed historically at an average annual dollar amount of \$123,022 and is projected to change at an average annual dollar amount of \$46,979 through FY 2024.

**Projected % trends include renewal levies*

1.030 - No Income Tax

Revenue collected from income tax earmarked specifically to support schools with a voter approved tax by residents of the school district; separate from federal, state and municipal income taxes.

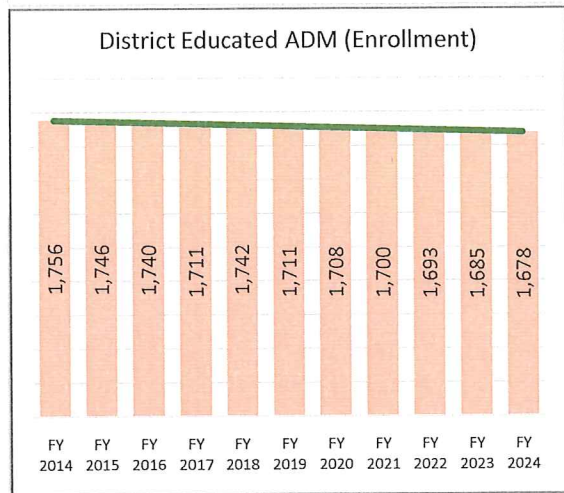
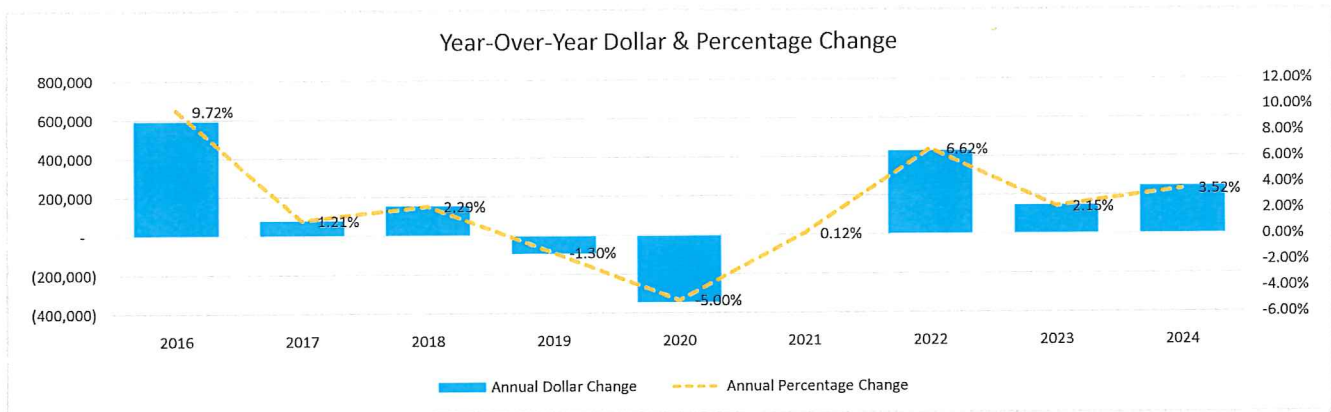
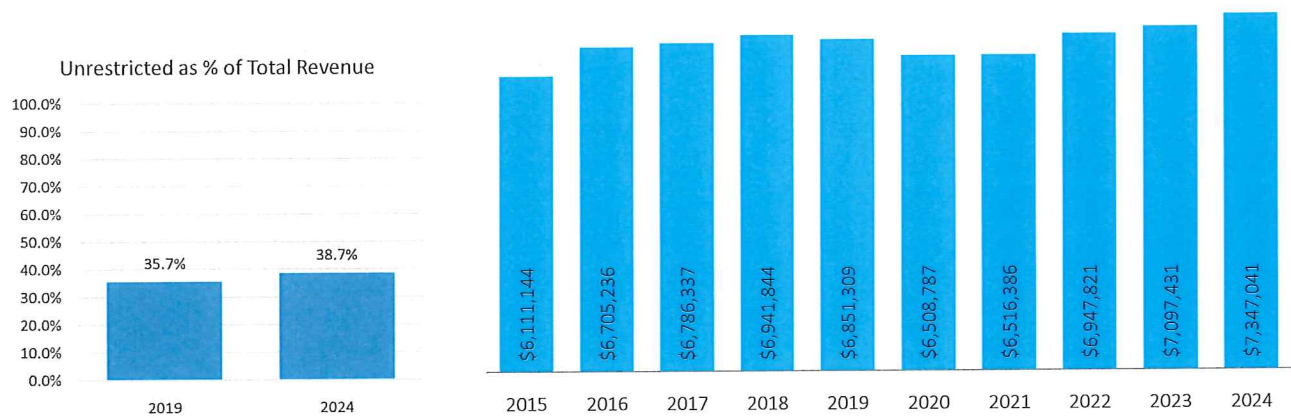


The district does not have an income tax levy.

**Projected % trends include renewal levies*

1.035 - Unrestricted Grants-in-Aid

Funds received through the State Foundation Program with no restriction.

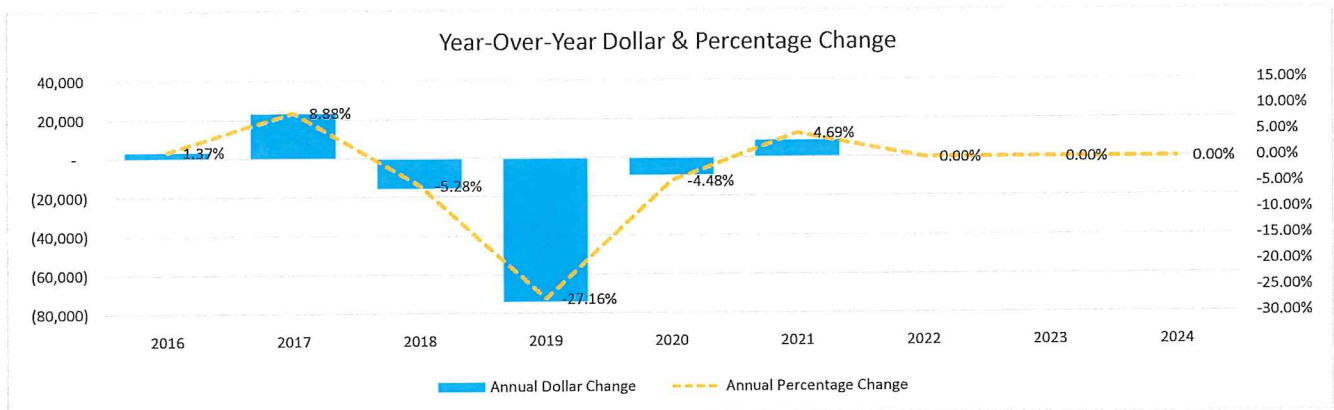
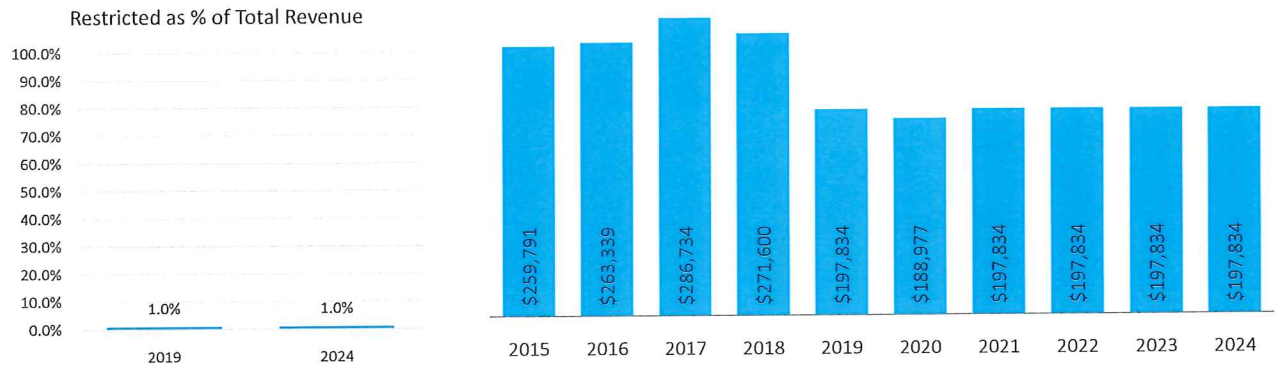


The FY 2019 per pupil and foundation revenue amount is the base aid amount used in FY 2020. In addition to its FY 2020 base funding amount of \$6,635,522 the district is projected to receive FY 2020 categorical funding of \$457,628. Wellness dollars included in this amount are recorded in a special revenue fund and not included in this forecast. The district has the option to move some expenditures from the general fund to the special revenue fund receiving these dollars. For fiscal year 2022 - 2024, the district is projecting an average annual increase of 4.1%

At the beginning of May, the school district was notified that the current fiscal year annual state funding level would be reduced by \$294,267. However, no statements were made about the state funding levels for Fiscal Year 2021. Due to the unpredictability of the COVID virus and not knowing when it will end or what further impact it will have on the economy, the district is projecting that state funding for Fiscal Year 2021 will remain at the current fiscal year level. However, due to the unknowns mentioned above, the district has provided additional five year forecast scenarios at the back of this report to illustrate what the impact on the district's cash balance would be if the COVID virus's financial impact extended into next fall/winter. The district will provide an updated five year forecast if state funding levels significantly vary from the current projections or if there is a significant change in expenditures due to changes in the normal operations of the school district next fiscal year.

1.040 & 1.045 - Restricted Grants-in-Aid

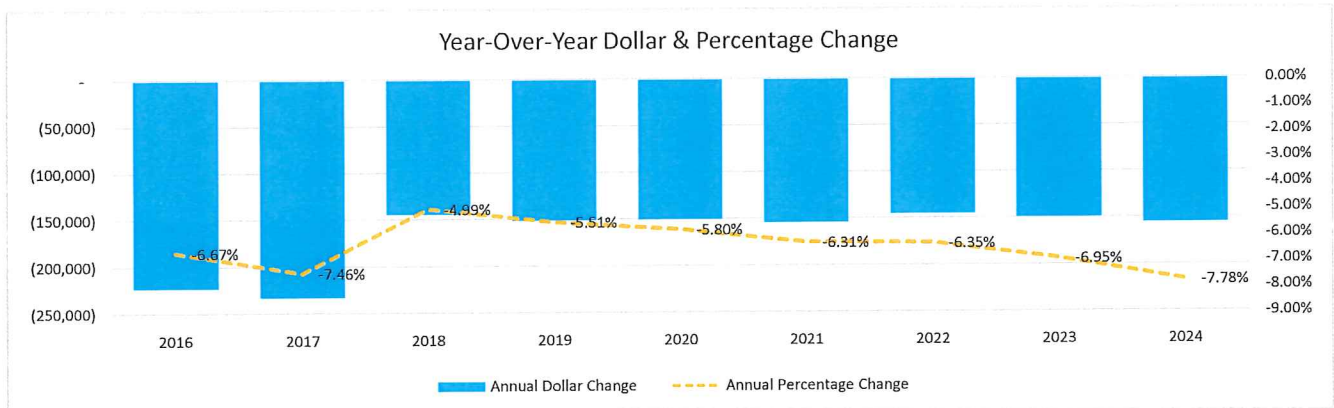
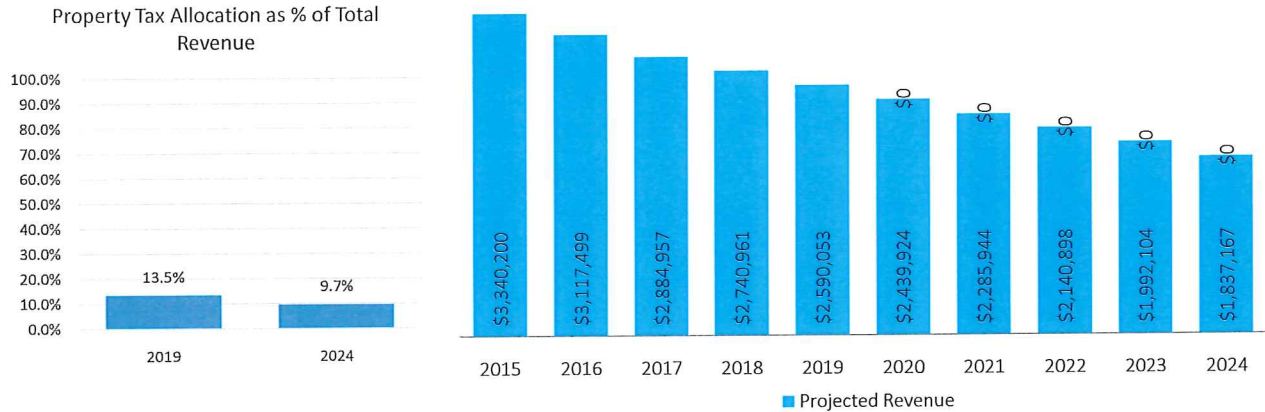
Funds received through the State Foundation Program or other allocations that are restricted for specific purposes.



Restricted aid is the portion of state per pupil funding that must be classified as restricted use. Historically the district's restricted state aid changed annually on average by -\$21,835 and is projected to change annually on average by \$0. Restricted funds represent 1.03% of total revenue.

1.050 - Property Tax Allocation

Includes funds received for Tangible Personal Property Tax Reimbursement, Electric Deregulation, Homestead and Rollback.

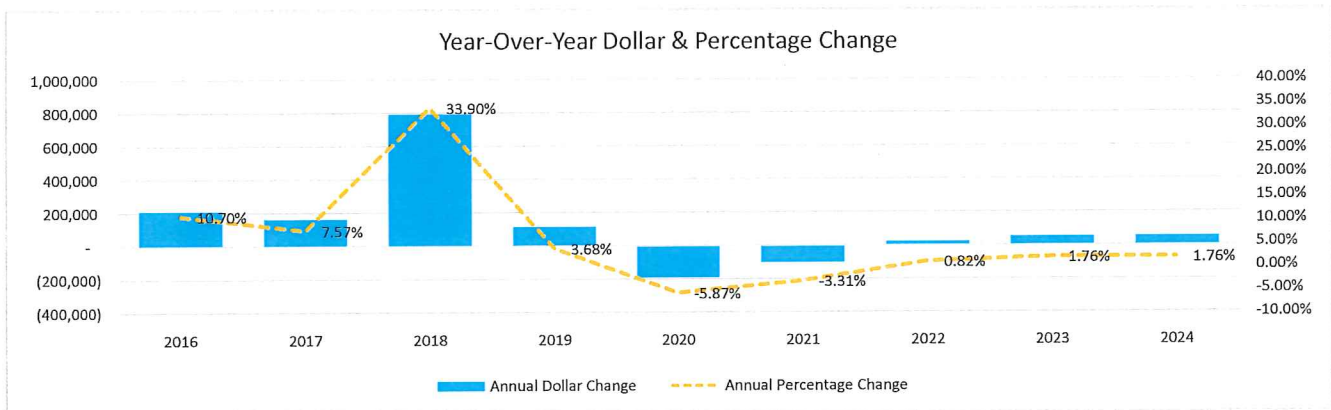
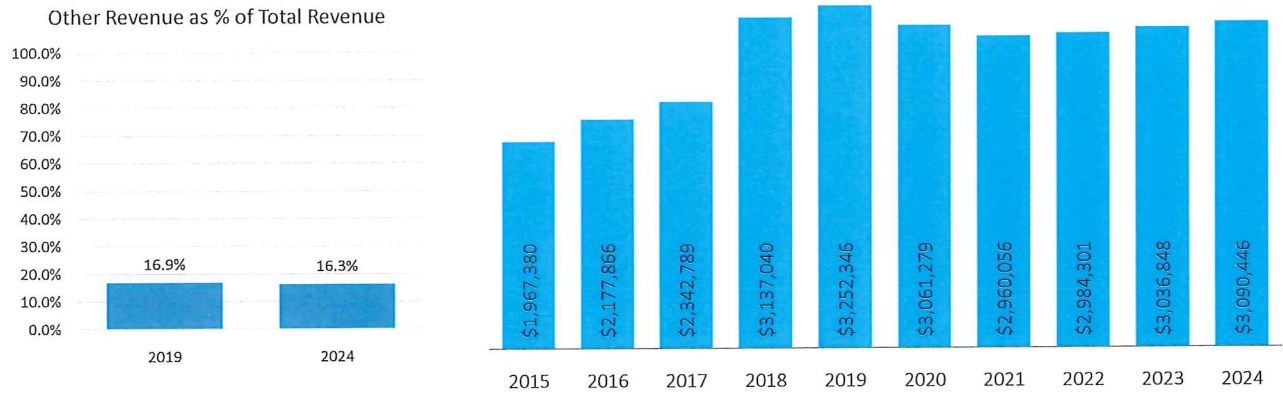


Property tax allocation primarily consists of reimbursements from the state of Ohio for local taxpayer credits or reductions. The state reduces the local taxpayer's tax bill with a 10% rollback credit, and 2.5% owner-occupied rollback credit, plus a homestead credit for qualifying taxpayers. In FY 2020, approximately 11.3% local residential property taxes will be reimbursed by the state in the form of rollback credits and approximately 5.4% will be reimbursed in the form of qualifying homestead exemption credits.

**Projected % trends include renewal levies*

1.060 - All Other Operating Revenues

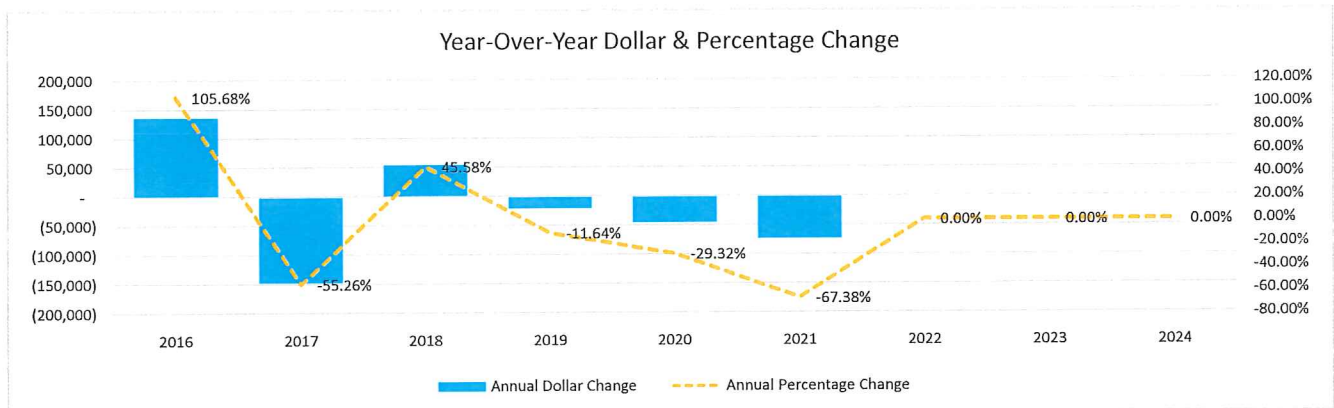
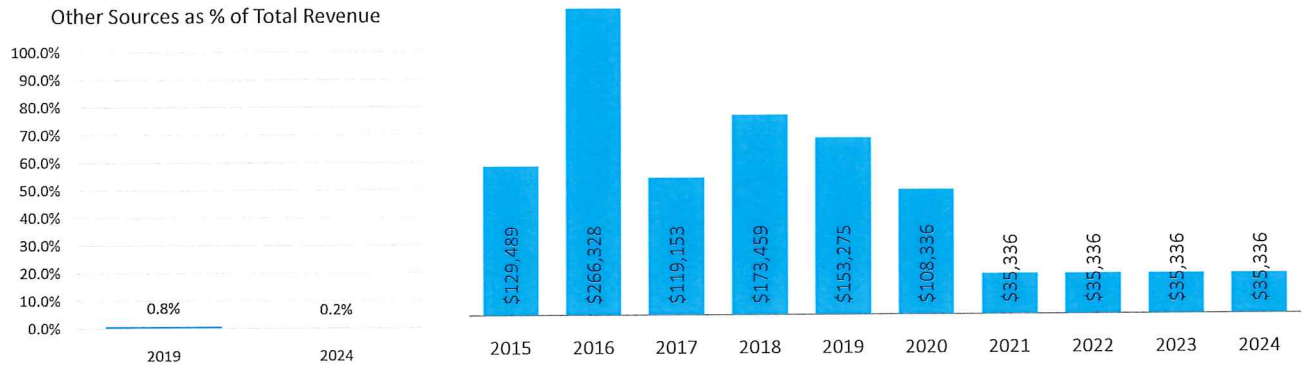
Operating revenue sources not included in other lines; examples include tuition, fees, earnings on investments, rentals, and donations.



Other revenue includes tuition received by the district for non-resident students educated by the district. It also includes interest income, payments in lieu of taxes, and miscellaneous revenue. The historical average annual change was \$358,160. The projected average annual change is -\$32,380 through FY 2024.

2.070 - Total Other Financing Sources

Includes proceeds from sale of notes, state emergency loans and advancements, operating transfers-in, and all other financing sources like sale and loss of assets, and refund of prior year expenditures.

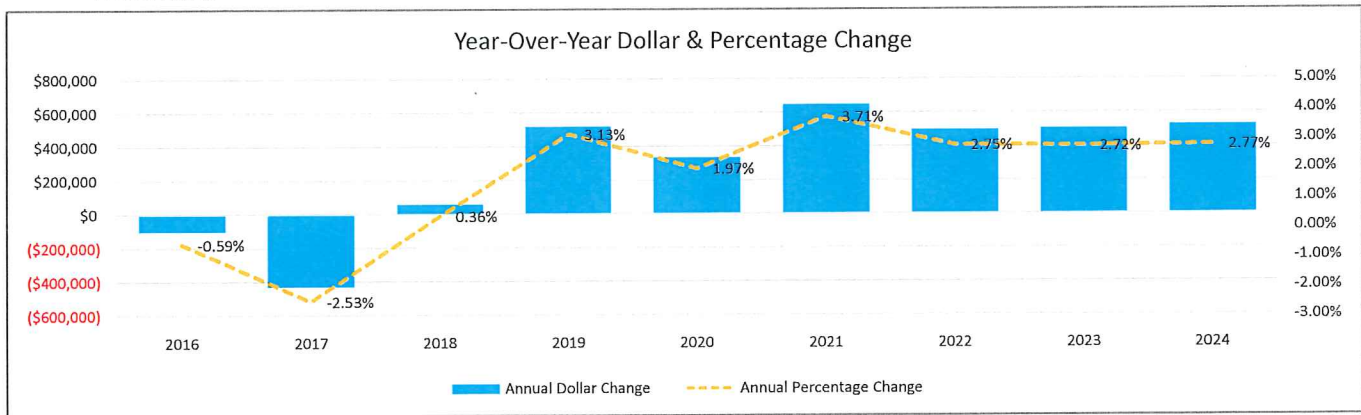
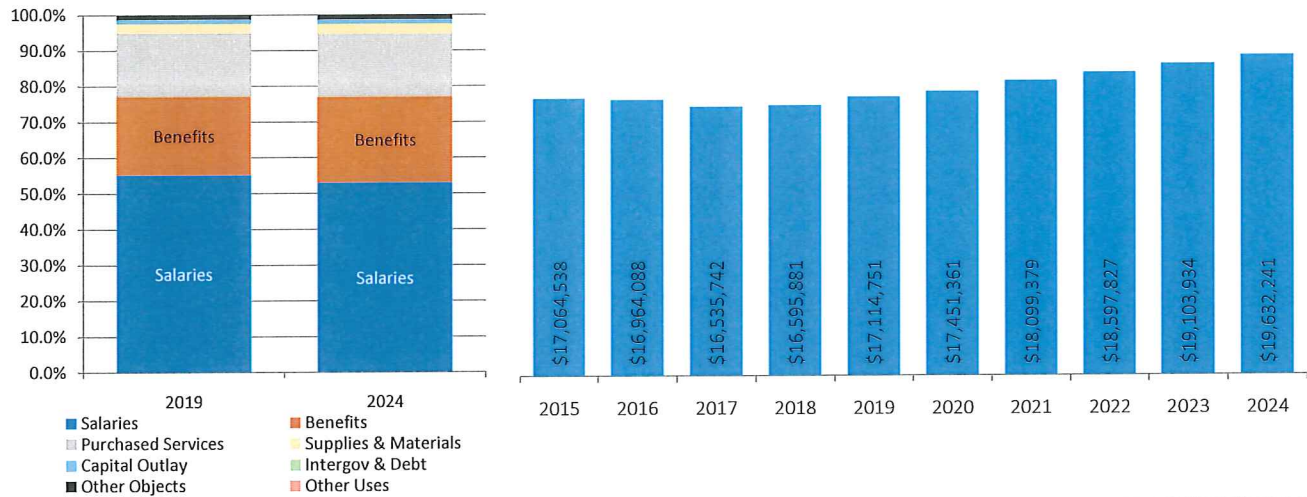


	2019	2020	2021	FORECASTED		
				2022	2023	2024
Transfers In	-	-	-	-	-	-
Advances In	97,000	-	-	-	-	-
All Other Financing Sources	56,275	108,336	35,336	35,336	35,336	35,336

Other sources includes revenue that is generally classified as non-operating. It is typically in the form of advances-in which are the repayment of temporary loans made from the general fund to other district funds. In FY 2019 the district received \$97,000 as advances-in and is projecting advances of \$0 in FY 2020. The district also receives other financing sources such as refund of prior year expenditures in this category. The district is projecting that all other financing sources will be \$108,336 in FY 2020 and average \$35,336 annually through FY 2024.

Expenditure Categories and Forecast Year-Over-Year Projected Overview

Expenditure Categories Over Time



3-Year Historical Actual Average Annual Dollar Change Compared to 5-Year Projected

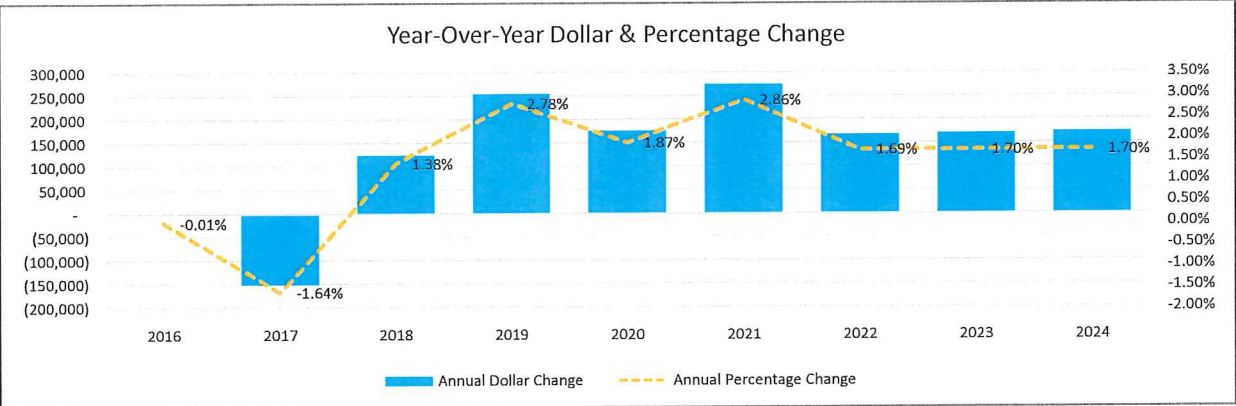
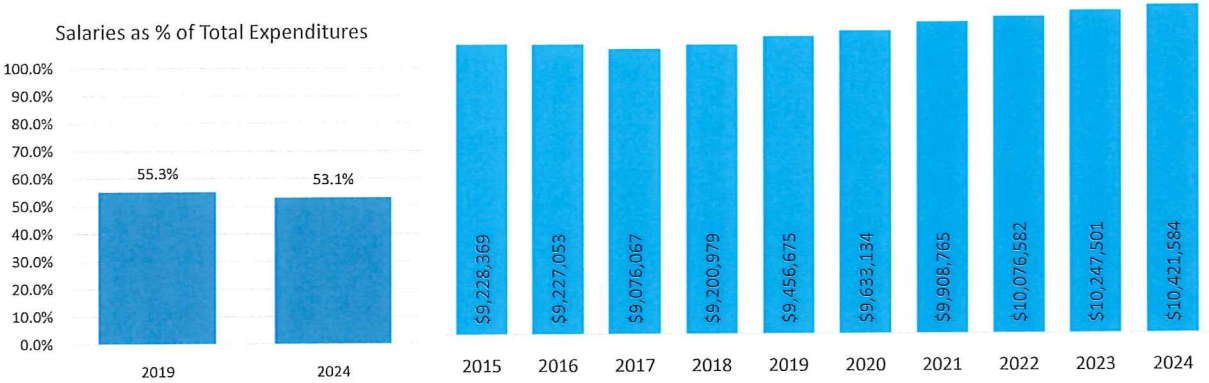
	Historical Average Annual \$\$ Change	Projected Average Annual \$\$ Change	Projected Compared to Historical Variance	Total expenditures increased 0.32% or \$50,221 annually during the past five years and is projected to increase 2.94% or \$503,498 annually through FY2024. Benefits has the largest projected average annual variance compared to the historical average at \$199,636.
Salaries	\$76,541	\$192,982	\$116,441	
Benefits	(\$9,010)	\$199,626	\$199,636	
Purchased Services	\$60,900	\$84,382	\$23,482	
Supplies & Materials	(\$1,792)	\$18,889	\$20,681	
Capital Outlay	(\$36,351)	\$7,281	\$43,632	
Intergov & Debt	\$0	\$0	\$0	
Other Objects	(\$2,534)	\$9,338	\$11,872	
Other Uses	(\$37,533)	\$0	\$37,533	
Total Average Annual Change	\$50,221 0.32%	\$503,498 2.94%	\$453,277 2.62%	

Note: Expenditure average annual change is projected to be > \$503,498

On an annual average basis, revenues are projected to grow slower than expenditures.

3.010 - Personnel Services

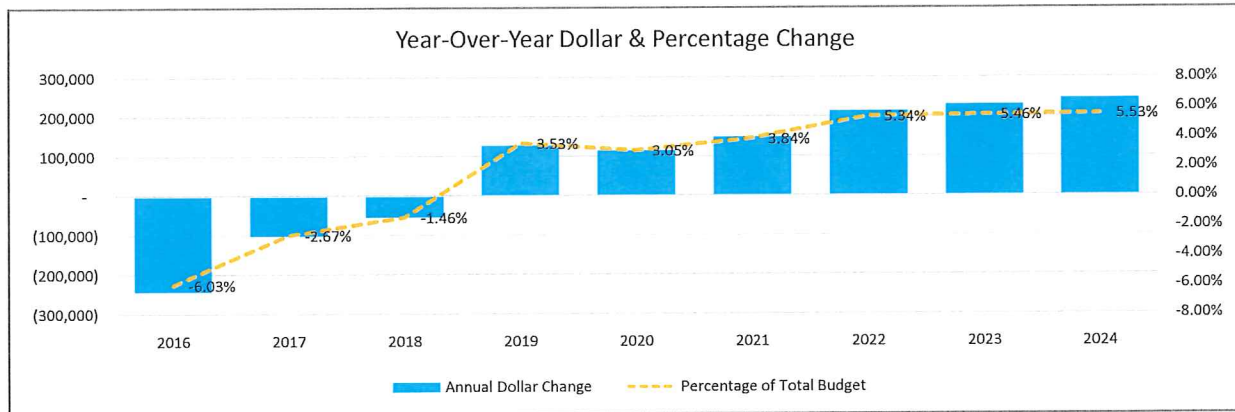
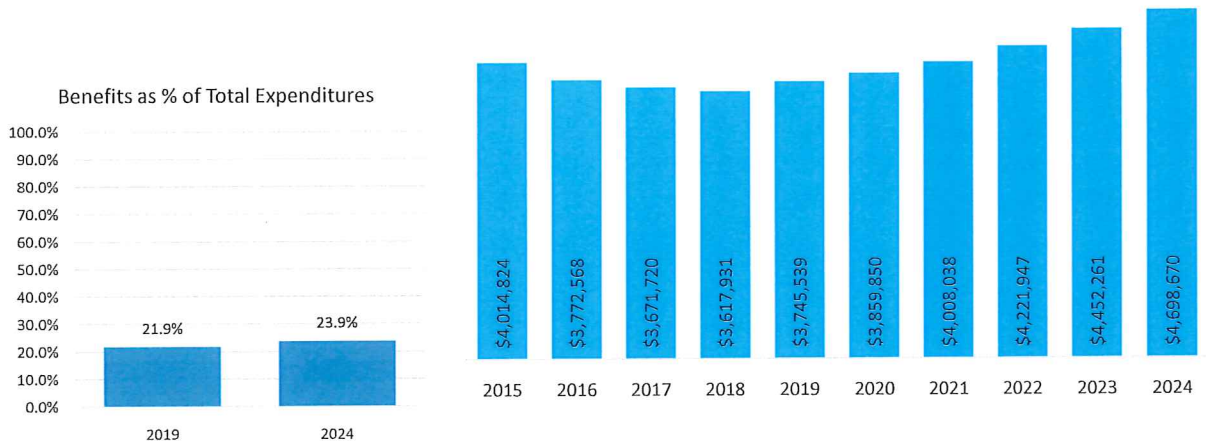
Employee salaries and wages, including extended time, severance pay, supplemental contracts, etc.



Salaries represent 55.25% of total expenditures and increased at a historical average annual rate of 0.84% or \$76,541. This category of expenditure is projected to grow at an average annual rate of 1.96% or \$192,982 through FY 2024. The projected average annual rate of change is 1.12% more than the five year historical annual average.

3.020 - Employees' Benefits

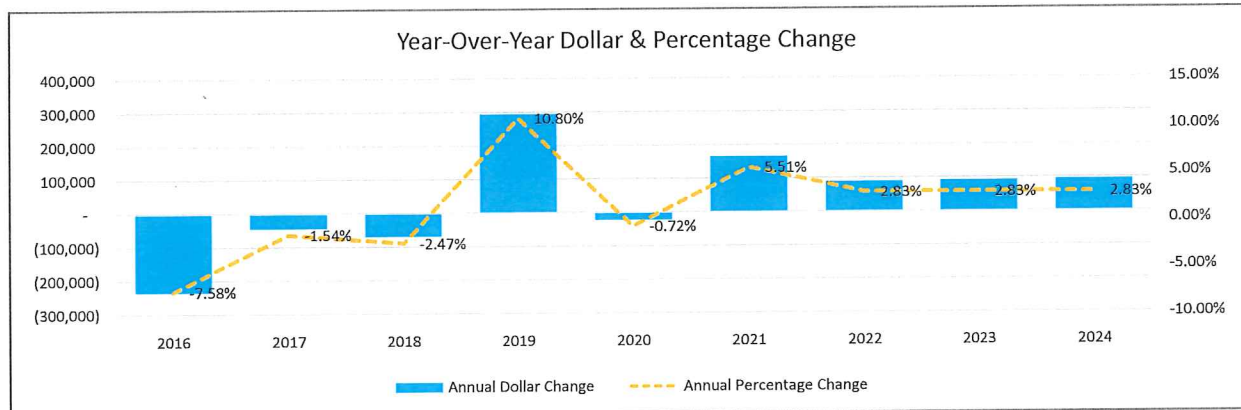
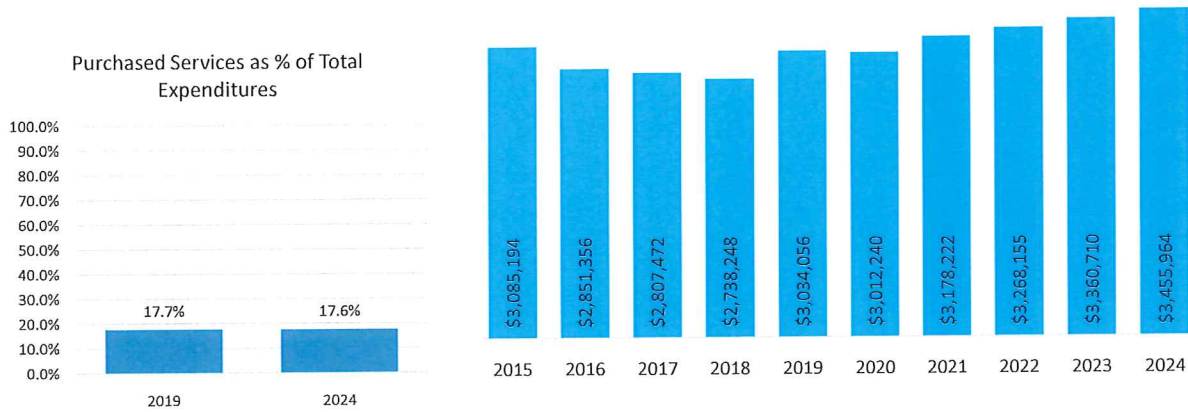
Retirement for all employees, Workers Compensation, early retirement incentives, Medicare, unemployment, pickup on pickup, and all health-related insurances.



Benefits represent 21.88% of total expenditures and decreased at a historical average annual rate of -0.20%. This category of expenditure is projected to grow at an annual average rate of 4.64% through FY 2024. The projected average annual rate of change is 4.85% more than the five year historical annual average.

3.030 - Purchased Services

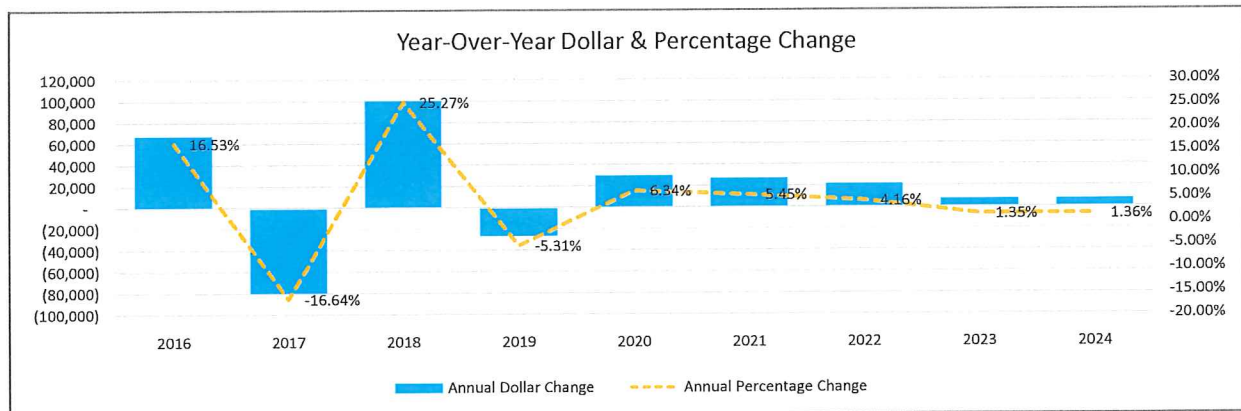
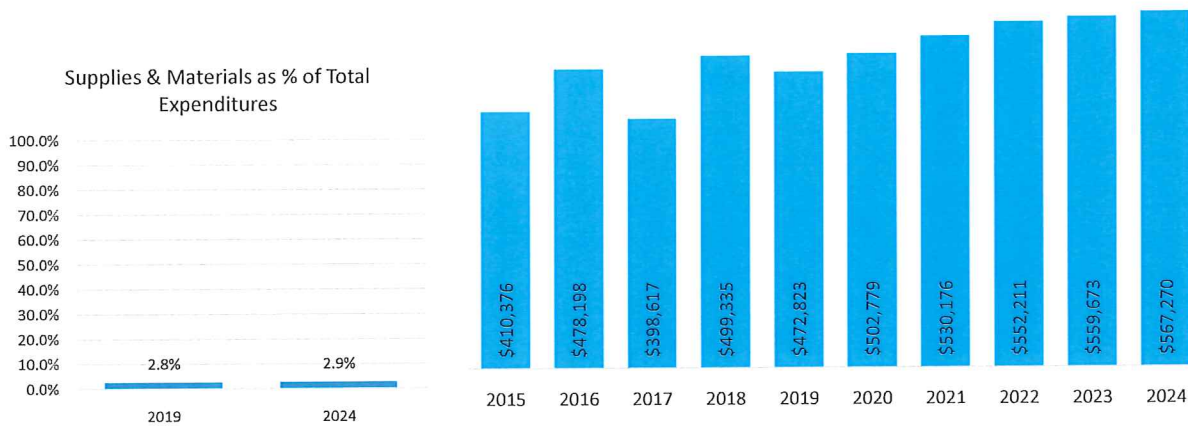
Amounts paid for personal services rendered by personnel who are not on the payroll of the school district, expenses for tuition paid to other districts, utilities costs and other services which the school district may purchase.



Purchased Services represent 17.73% of total expenditures and increased at a historical average annual rate of 2.27%. This category of expenditure is projected to grow at an annual average rate of 2.66% through FY 2024. The projected average annual rate of change is 0.39% more than the five year historical annual average.

3.040 - Supplies & Materials

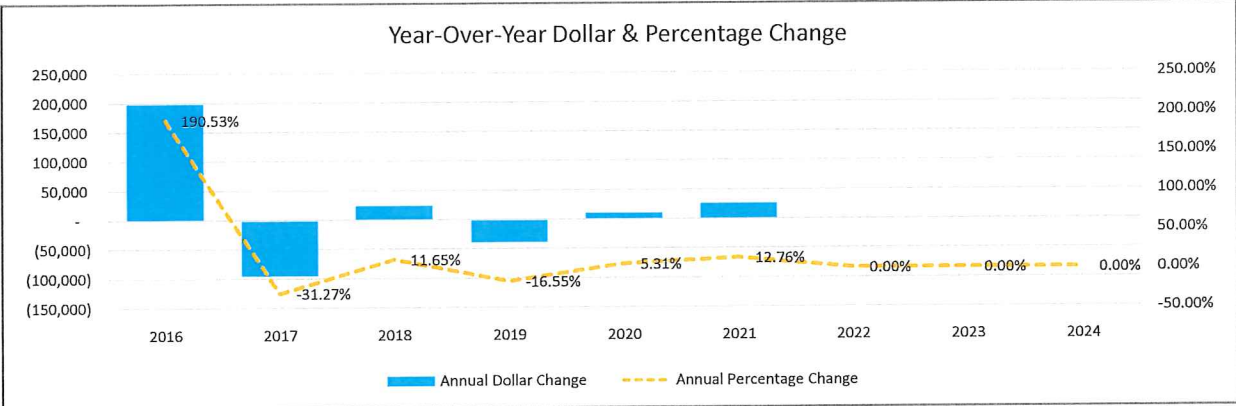
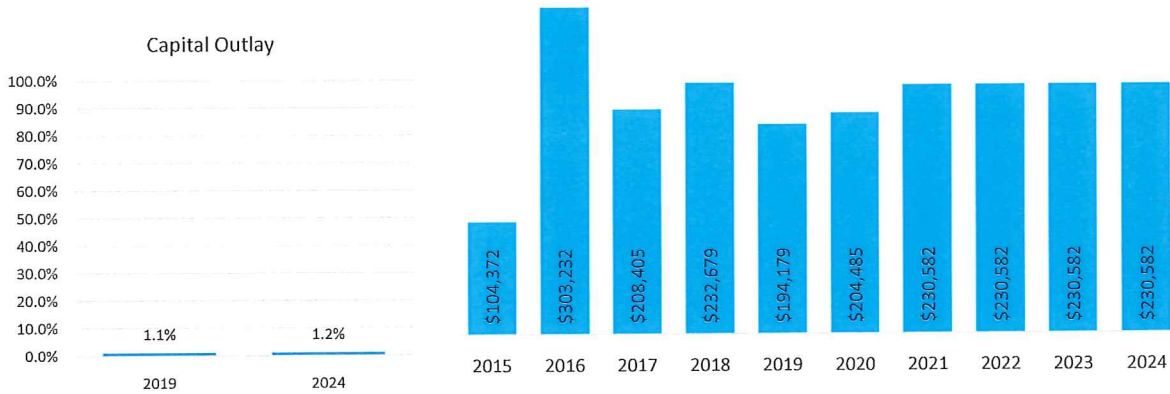
Expenditures for general supplies, instructional materials including textbooks and media material, bus fuel and tires, and all other maintenance supplies.



Supplies & Materials represent 2.76% of total expenditures and increased at a historical average annual rate of 1.11%. This category of expenditure is projected to grow at an annual average rate of 3.73% through FY 2024. The projected average annual rate of change is 2.62% more than the five year historical annual average.

3.050 - Capital Outlay

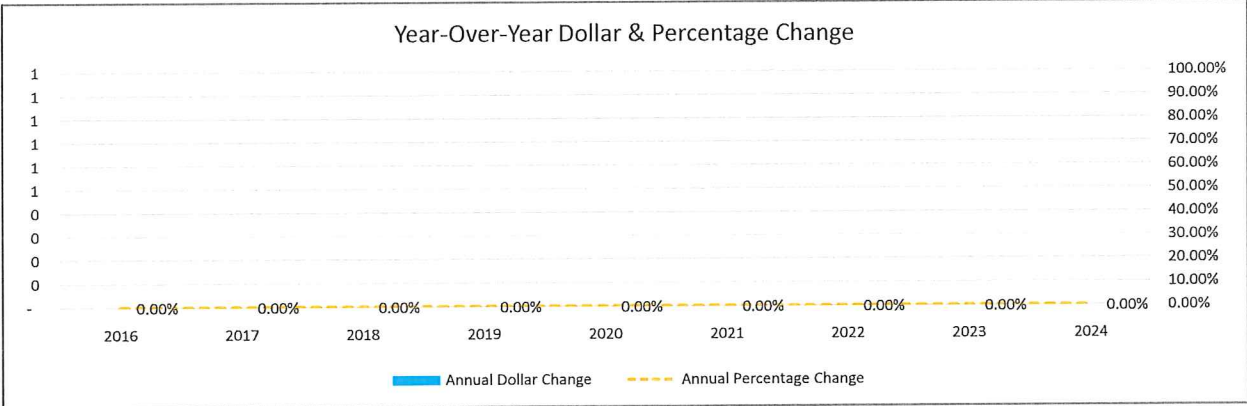
This line includes expenditures for items having at least a five-year life expectancy, such as land, buildings, improvements of grounds, equipment, computers/technology, furnishings, and buses.



Capital Outlay represent 1.13% of total expenditures and decreased at a historical average annual amount of -\$36,351. This category of expenditure is projected to grow at an annual average amount of \$7,281 through FY 2024. The projected average annual change is more than the five year historical annual average.

3.060-4.060 - Intergovernmental & Debt

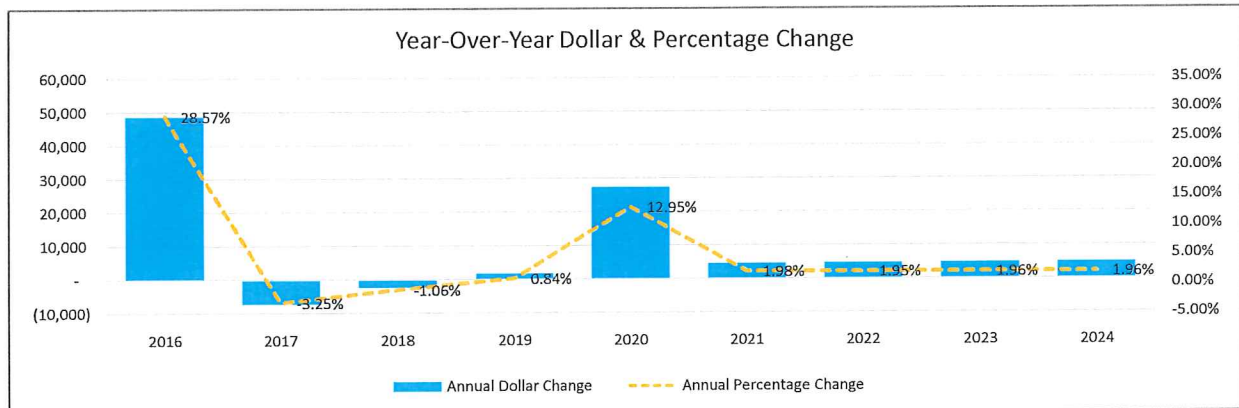
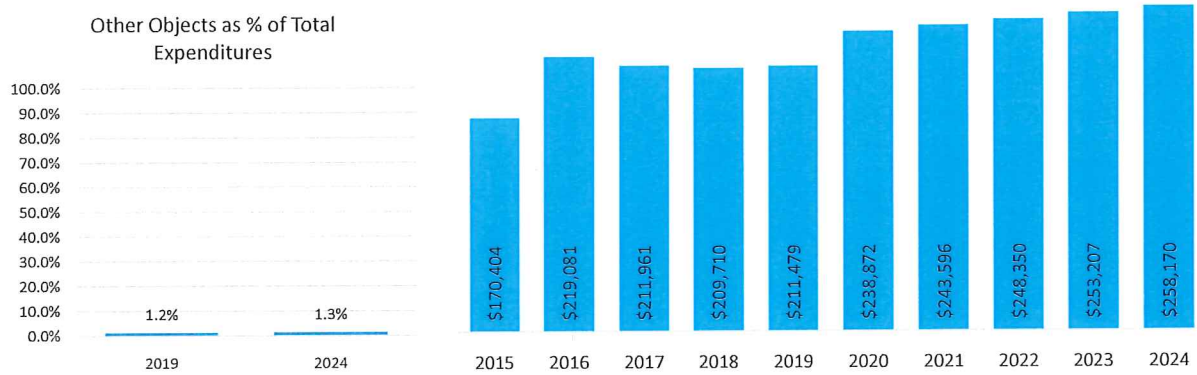
These lines account for pass through payments, as well as monies received by a district on behalf of another governmental entity, plus principal and interest payments for general fund borrowing.



The Intergovernmental/Debt expenditure category details general fund debt issued by the District.

4.300 - Other Objects

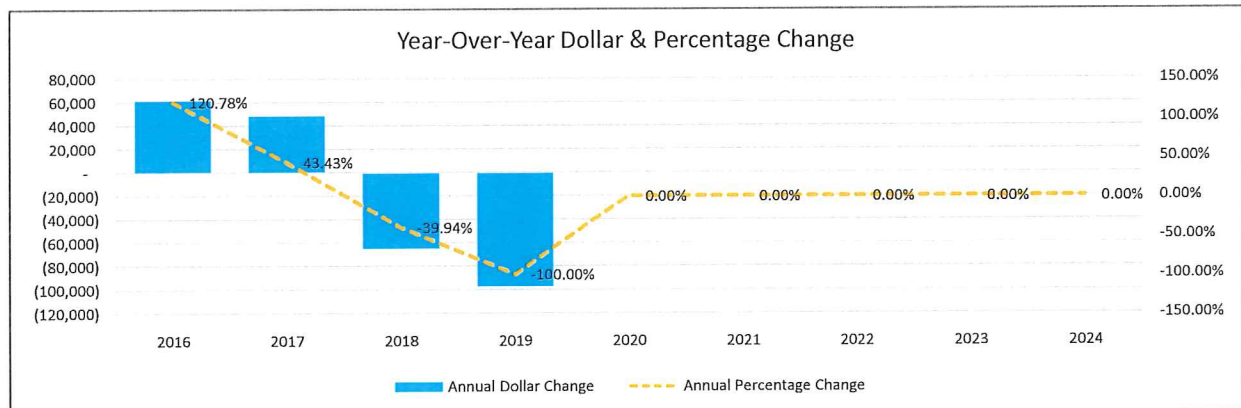
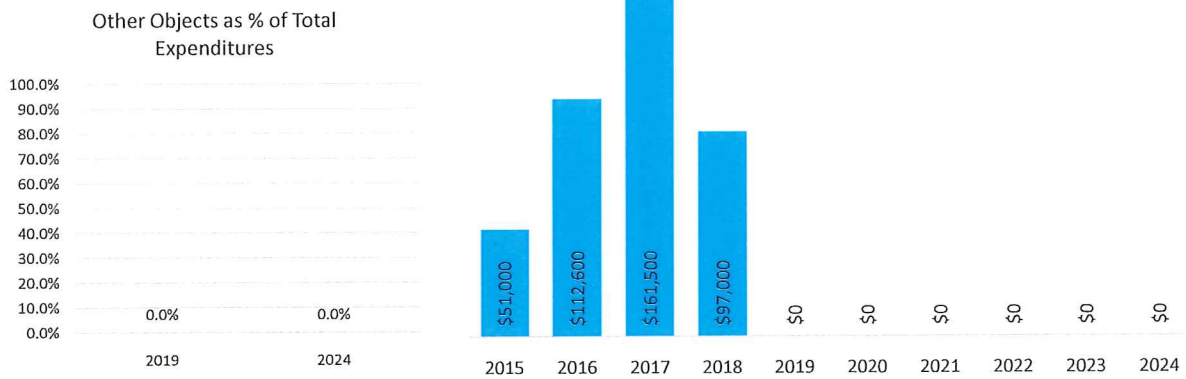
Primary components for this expenditure line are membership dues and fees, ESC contract deductions, County Auditor/Treasurer fees, audit expenses, and election expenses.



Other Objects represent 1.24% of total expenditures and decreased at a historical average annual rate of -1.16%. This category of expenditure is projected to grow at an annual average rate of 4.16% through FY 2024. The projected average annual rate of change is 5.32% more than the five year historical annual average.

5.040 - Total Other Financing Uses

Operating transfers-out, advances out to other funds, and all other general fund financing uses.



	2019	FORECASTED				
		2020	2021	2022	2023	2024
Transfers Out	-	-	-	-	-	-
Advances Out	-	-	-	-	-	-
Other Financing Uses	-	-	-	-	-	-

Other uses includes expenditures that are generally classified as non-operating. It is typically in the form of advances-out which are then repaid into the general fund from the other district funds. In FY 2019 the district had no advances-out and has no advances-out forecasted through FY 2024. The district can also move general funds permanently to other funds and as the schedule above presents, the district has no transfers forecasted through FY 2024. The table above presents the district's planned advances and transfers. The district can also have other uses of funds which is reflected in the table above.

Buckeye Local School District
Five Year Forecast

Fiscal Year:	Actual	FORECASTED				
	2019	2020	2021	2022	2023	2024
Revenue:						
1.010 - General Property Tax (Real Estate)	4,865,195	5,012,734	4,928,625	4,950,207	4,956,560	4,978,160
1.020 - Public Utility Personal Property	1,285,971	1,376,715	1,423,192	1,455,749	1,488,307	1,520,864
1.030 - Income Tax	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	6,851,309	6,508,787	6,516,386	6,947,821	7,097,431	7,347,041
1.040 - Restricted Grants-in-Aid	197,834	188,977	197,834	197,834	197,834	197,834
1.050 - Property Tax Allocation	2,590,053	2,439,924	2,285,944	2,140,898	1,992,104	1,837,167
1.060 - All Other Operating Revenues	3,252,346	3,061,279	2,960,056	2,984,301	3,036,848	3,090,446
1.070 - Total Revenue	19,042,708	18,588,416	18,312,037	18,676,810	18,769,084	18,971,512
Other Financing Sources:						
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-
2.020 - State Emergency Loans and Adv	-	-	-	-	-	-
2.040 - Operating Transfers-In	-	-	-	-	-	-
2.050 - Advances-In	97,000	-	-	-	-	-
2.060 - All Other Financing Sources	56,275	108,336	35,336	35,336	35,336	35,336
2.070 - Total Other Financing Sources	153,275	108,336	35,336	35,336	35,336	35,336
2.080 - Total Rev & Other Sources	19,195,982	18,696,752	18,347,373	18,712,146	18,804,420	19,006,848
Expenditures:						
3.010 - Personnel Services	9,456,675	9,633,134	9,908,765	10,076,582	10,247,501	10,421,584
3.020 - Employee Benefits	3,745,539	3,859,850	4,008,038	4,221,947	4,452,261	4,698,670
3.030 - Purchased Services	3,034,056	3,012,240	3,178,222	3,268,155	3,360,710	3,455,964
3.040 - Supplies and Materials	472,823	502,779	530,176	552,211	559,673	567,270
3.050 - Capital Outlay	194,179	204,485	230,582	230,582	230,582	230,582
Intergovernmental & Debt Service	-	-	-	-	-	-
4.300 - Other Objects	211,479	238,872	243,596	248,350	253,207	258,170
4.500 - Total Expenditures	17,114,751	17,451,361	18,099,379	18,597,827	19,103,934	19,632,241
Other Financing Uses						
5.010 - Operating Transfers-Out	-	-	-	-	-	-
5.020 - Advances-Out	-	-	-	-	-	-
5.030 - All Other Financing Uses	-	-	-	-	-	-
5.040 - Total Other Financing Uses	-	-	-	-	-	-
5.050 - Total Exp and Other Financing Uses	17,114,751	17,451,361	18,099,379	18,597,827	19,103,934	19,632,241
6.010 - Excess of Rev Over/(Under) Exp	2,081,231	1,245,391	247,995	114,319	(299,514)	(625,393)
7.010 - Cash Balance July 1 (No Levies)	10,506,024	12,587,255	13,832,646	14,080,641	14,194,960	13,895,446
7.020 - Cash Balance June 30 (No Levies)	12,587,255	13,832,646	14,080,641	14,194,960	13,895,446	13,270,053
		Reservations				
8.010 - Estimated Encumbrances June 30	-	-	-	-	-	-
9.080 - Reservations Subtotal	-	-	-	-	-	-
10.010 - Fund Bal June 30 for Cert of App	12,587,255	13,832,646	14,080,641	14,194,960	13,895,446	13,270,053
Rev from Replacement/Renewal Levies						
11.010 & 11.020 - Renewal Levies	-	-	-	-	-	-
11.030 - Cumulative Balance of Levies	-	-	-	-	-	-
12.010 - Fund Bal June 30 for Cert of Obligations	12,587,255	13,832,646	14,080,641	14,194,960	13,895,446	13,270,053
Revenue from New Levies						
13.010 & 13.020 - New Levies	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-
15.010 - Unreserved Fund Balance June 30	12,587,255	13,832,646	14,080,641	14,194,960	13,895,446	13,270,053



Kidder

M E D I A

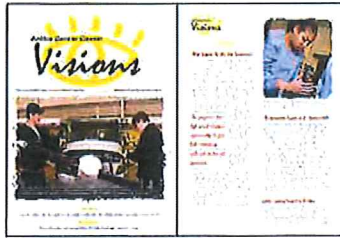
Newsletter Contract

CONTRACT OF AGREEMENT

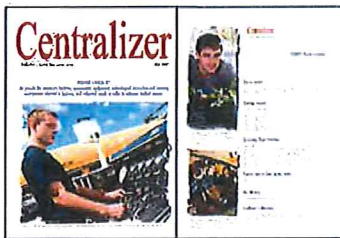
This document represents contractual agreement between Kidder Media and Ash Co. Med Center/Buckeye Schools
(name of school or school district)

Kidder Media will begin production of 4
2-, 4-, or 8-page newsletter
on 20-21 year, 2 issues per year, for 1
first issue date
years, for \$ \$3,500 AMC/\$2,400 Buckeye 5k copies

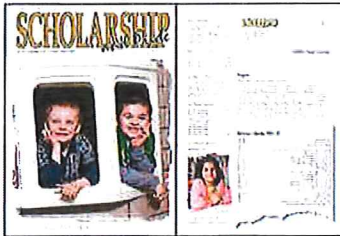
per issue. This price includes creative development, photography, writing and editing, project coordination, electronic layout and design as well as 4-color printing. It does not, however, include bulk mailing or postage costs. In addition, any and all errors will be corrected during the proofing process free of charge; however, any and all changes and alterations (to content and/or layout and design) will be billed.



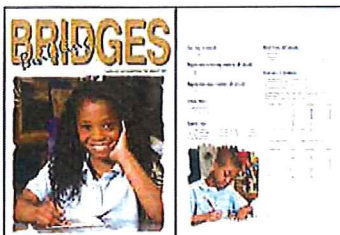
Visions



Centralizer



Scholarship and Pride



Building Bridges

_____	date
Authorized party of School District	<u>5/11/2020</u>
<u>[Signature]</u>	date
Authorized party of School District <i>AMC</i>	<u>5-11-20</u>
<u>[Signature]</u>	date
Authorized party of Kidder Media	

Pricing for School District Newsletter

2-Page Newsletter Cost Per Issue:\$3,495
 4-Page Newsletter Cost Per Issue:\$4,995
 8-Page Newsletter Cost Per Issue:\$6,995
 Postcard Cost Per Issue:\$2,895
 e-Newsletter Cost Per Issue:\$2,995
 e-Newsletter Set Up Fee:\$1,995
The 2-, 4-, and 8-page district newsletter and postcard price, includes up to 3,000 copies delivered directly to the school office. If you need more than the allotted amount, the cost is just \$349 per 1,000 copies for the newsletters, and \$195 per 1,000 copies for the postcards.

4 Newsletters and/or Postcards per year = Summer, Fall, Winter, Spring
 3 Newsletters and/or Postcards per year = Summer, Winter, Spring
 2 Newsletters and/or Postcards per year = Summer, Winter

Exhibit D-1: GPA with Weighted and Non-weighted Systems

Approve recommendation will clear up the GPA/Class ranking system currently in place. The classes of 2019, 2020 and 2021 will have one or more years on either the non-weighted ranking system or the weighted ranking system. Some students in these three graduating classes are affected negatively due to making the switch during their high school career. The Valedictorian and Salutatorian for the class of 2019 were not impacted by this procedure. They would have remained the same if they were ranked on either system. The classes of 2020 and 2021 could have a difference in both systems due to being on the weighted system longer. This recommendation and approval will make it fair for all students. Individual transcripts will reflect their GPA and class rank on the non-weighted system and their GPA and class rank on the weighted system. In addition, students will be recognized within the district and through colleges with their ranking on both systems.

Exhibit D-2: Graduation Credits for 2020 Graduating Seniors

The second recommendation is to reduce Buckeye Local School District's required graduation credits from 24 credits to 22 credits for the graduating class of 2020 only. This change will accommodate those senior students impacted by credits due to not being in school, meeting with counselors and developing their plans for graduation. ODE's graduation recommendations and this new plan for 2020 graduates will allow our seniors a better opportunity to graduate this year.

BUCKEYE LOCAL SCHOOL DISTRICT

TEACHER/COACH SUPPLEMENTAL LIMITED CONTRACT

This is an agreement between the Board of Education of the Buckeye Local School District and _____, executed in accordance with action of the Board of Education taken on the ____ day of _____. The Board of Education hereby employs _____, for the 2020-2021 school year as _____, which is in addition to the teacher's regular teaching duties. _____ shall perform the duties of that position as prescribed by the laws of the State of Ohio and by the rules and regulations and position description adopted by the Board of Education.

In consideration of such service, the Board of Education agrees to pay John Crooks, the sum of _____, in accordance with the policy of the Board of Education. The compensation for this position may be increased during the term of this contract but shall not be reduced except as provided by law **or herein**.

Please note that the first paycheck will be withheld until all proper licenses are on file as required for this position. In addition, the last paycheck will be withheld for all coaches until authorization from the Athletic Director, that all supplies and equipment associated with this position are properly accounted for and returned to the Athletic Director.

The duration of the agreement shall be for one school year.

I understand and agree that, if for any reason the Board of Education cancels the program in full or in part, then this supplemental contract will be deemed null and void. In the event this contract is rendered null and void, but the Coach/Advisor has worked a portion of his/her contract, compensation shall be subject to pro-rata as determined by the Superintendent of Schools and/or the Treasurer/CFO.

Employee acknowledges the requirement of ORC 3319.11(I) that he/she may not serve under a contract exceeding one year of duration AND HEREBY WAIVES ANY CLAIM THAT HE/SHE IS ENTITLED TO PRIOR NOTICE OF CONTRACT NON-RENEWAL OR TO A CONTINUING CONTRACT.

Dated this ____ day of _____

Effective: _____

BOARD OF EDUCATION OF THE
BUCKEYE LOCAL SCHOOL DISTRICT

_____ President Date _____

_____ Treasurer Date _____

_____ Coach/Advisor Date _____

Please sign and return the original copy of this contract to the Treasurer's Office ASAP.

Please retain the white copy for your records.

BUCKEYE LOCAL SCHOOL DISTRICT

TEACHER'S SUPPLEMENTAL LIMITED CONTRACT

This is an agreement between the Board of Education of the Buckeye Local School District and _____ executed in accordance with action of the Board of Education taken on the ____ day of _____. The Board of Education hereby employs _____ for the 2020-2021 school year as _____ which is in addition to the teacher's regular teaching duties. _____ shall perform the duties of that position as prescribed by the laws of the State of Ohio and by the rules and regulations and position description adopted by the Board of Education.

In consideration of such service, the Board of Education agrees to pay _____ the sum _____, in accordance with the policy of the Board of Education. The compensation for this position may be increased during the term of this contract but shall not be reduced except as provided by law **or herein**.

The duration of the agreement shall be for one school year.

I understand and agree that, if for any reason the Board of Education cancels the program in full or in part, then this supplemental contract will be deemed null and void. In the event this contract is rendered null and void, but the Employee has worked a portion of his/her contract, compensation shall be subject to pro-ratio as determined by the Superintendent of Schools and/or the Treasurer/CFO.

Employee acknowledges the requirement of ORC 3319.11(I) that he/she may not serve under a contract exceeding one year of duration AND HEREBY WAIVES ANY CLAIM THAT HE/SHE IS ENTITLED TO PRIOR NOTICE OF CONTRACT NON-RENEWAL OR TO A CONTINUING CONTRACT.

Dated this _____ day of _____

Effective: 2020-2021 School Year

BOARD OF EDUCATION OF THE
BUCKEYE LOCAL SCHOOL DISTRICT

_____ President Date _____

_____ Treasurer Date _____

_____ Employee Date _____

Please sign the original copy of this contract and return it to the Treasurer ASAP.

Please retain the white copy for your records.

BUCKEYE LOCAL SCHOOL DISTRICT

PUPIL-ACTIVITY SUPPLEMENTAL CONTRACT

This is an agreement between _____ and the Buckeye Local School District Board of Education for the employment of _____ to direct, supervise, or coach as _____ during the 2020-2021 school year.

Compensation in the amount of _____ shall be paid by the Board to _____ in accordance with the policy of the Board of Education.

Please note that the first paycheck will be withheld until all proper licenses are on file as required for this position. In addition, the last paycheck will be withheld for all coaches until authorization from the Athletic Director, that all supplies and equipment associated with this position are properly accounted for and returned to the Athletic Director.

The duration of the agreement shall be for one school year.

I understand and agree that, if for any reason the Board of Education cancels the program in full or in part, then this pupil activity contract will be deemed null and void. In the event this contract is rendered null and void, but the Coach/Advisor has worked a portion of his/her contract, compensation shall be subject to pro-ration as determined by the Superintendent of Schools and/or the Treasurer/CFO.

Employee acknowledges the requirement of ORC 3313.53 that he/she may not serve under a contract exceeding one year of duration AND HEREBY WAIVES ANY CLAIM THAT HE/SHE IS ENTITLED TO PRIOR NOTICE OF CONTRACT NON-RENEWAL OR TO A CONTINUING CONTRACT.

Dated: _____

Effective: _____

BOARD OF EDUCATION OF THE
BUCKEYE LOCAL SCHOOL DISTRICT

_____ President Date _____

_____ Treasurer Date _____

_____ Coach/Advisor Date _____

Note: This position is credited with two hours per day for the length of the activity.

Please sign the original copy of this contract and return to the Treasurer ASAP. Retain the white copy for your records.

Edgewood High School Class of 2020

Exhibit F

Misael Alicea
Adrianna Nicole Anderson
Carter Vincent Andes
Shae Lynne Annick
Caroline Mariela Applebee
Alyssa Bateman
Farah Bilbrey
Jason Daniel Bisbey
Cody Ryan Blenman
Lilijana Branch
Isabelle Marie Bray
Giavanna Aliz Brecker
Eve Marie Brunell
Jonathan Jordan Bruner
Joseph L. Burnham
Tyler Corey Michael Burns
Cameron Joseph Campbell
Jason Kenneth Carr
Ethan Michael Chambers
Jeremy Daniel Champlin
Zander Allen Chesbrough
Dominic James Ciesicki
Arianna Renée Colbert
Ethan Rashaad Colbert
Deston Janos Cole
Jacob Michael James Corbitt
Maxwell Carl Crooks
Cole Hunter Darling
Cameron Scott Davis
Grace Olivia Davis
Antonio Cesar Delion
Kayla Carlene Dew
Todd Alan Dickey
Elizabeth Melanie Ditmore
Kristen Elizabeth Drake
Katie Lynn Elliott
Theodore Michael English, Jr.
Halena Gabriell Enricco
Elizabeth Marie Ezzone
Trinity Taylor Faulkerson
Alexis MaKay Fisher
Mackenzie Ellen Forbes
Brendan Michel Freeborn
Emma Grace Gornichec
Ryan Nicholas Green

Frank Joseph Groskopf
James David Gross
Dylan John Hanna
Mykenzie Lorriane Hartman
Emily Anne Hatch
Kamryn Elizabeth Headley
Jayden Christine Henry
Austin J. Hines
Shane David Hogle
Sara Elizabeth Howard
Elizabeth Jane Huey
Alejandra Daniela Ibarra
Alec Mitchel Katon
Daniel James Kemmerle
Christian Vishnu Kemp
Anthony Shawn Latak
Brandon Louden
Elsbeth Mae Lowery
MaCaylee Alexis Luce
Jordan Elaine Lyle
Joshua Joseph Malasky
Adelynn Elaine McCoy
Hunter Scott McFarland
Emma Kae McIntyre
Madelyn Jayne Merlo
Megan Taylor Mongenel
Christian Michael Moore
Moses Maximus Morgan
Finley Jerome Jeffry Morris
Jessie Edward Mullins, Jr.
Dillon Myers
Nathaniel Nash
Zachary Edward Newbold
Hayley Christine Nieves
Nadilee Elizabeth Nottingham
Lindsey Marie Obermiyer
Hunter Joseph Olivarez
Breonna Renee Orlik
Taylor Michelle Orrenmaa
Alayna Marie Orth
Zoe I. Pacheco
Patrick Nicholas Palumbo
Dominic Leonard Paolillo
Nicole Dawn Pendleton
Hannah Rose Petro

Abraham Picasso
Evan-Andre Mykel Rapose
Alexis Nicole Reidl
Makayla Marie Rice
Rebekah Kay Richmond
Rachel Elizabeth Robertson
Alexis Marie Rodriguez
Courtney Lin Ross
Dylan Richard Savage
Sydney Louise Savage
Forrest Robert Schmude
Kierstin Rose Schreiber
Jessica Ann Scott
Dalton Gene Shaffer
Lauren Adell Shumate
Zoie Kay Simmons
Dakota James Snyder
Joshua Daniel Sommers
Allan Edward Stephens
Cody Alan Stevenson
Matthew James Stiltner
Brandon Michael Stone
Gwendolyn Summers
Noah Alexander Swiger
Adam Cole Talso
Shelby Lynn Taylor
Sydney Nichole Taylor
Scarlett Nicole Trenn
Ashley Dawn Turner
Dylan Chase Urch
Taylor Grace Vanek
Kevin McKinley Vencill
Jacob Wayne Wagner
Kalista Eileen Waring
Kayleigh Ann Warren
Scott Curtis Warren
Madalyn Renee' Wasson
Jordan Noah Watson
Elizabeth Danielle Weeks
Abigail Destiny Wiker
McKenze Wilson
Jordan Zee
Anthony Michael Zuccaro, Jr.

STUDENT ACTIVITY FEE 2020-21 School Year

The Buckeye Local School District is continuing to assess a Student Activity Fee for the purpose of reducing the cost to the General Fund of operating extracurricular activities.

SCHEDULE OF FEES

Edgewood High School

Athletics	\$190
Band	\$190
Soundsations	\$190
Chorus	\$ 50

Braden Middle School

Athletics	\$160
-----------	-------

PAYMENT DEADLINES

- All athletes are required to pay the Student Activity Fee prior to the first day of official practice/tryouts. Dates will vary for each sport. Coaches will be required to include the payment of fees in their pre-season checklist. Student athletes will not be permitted to participate in any practice session (including tryouts) before this fee is paid.
- Cheerleaders will have the same deadline as their sport (i.e., football or basketball).
- Band, Soundsations, and Chorus will be required to pay the Student Activity Fee prior to being issued a performance uniform/costume.

High School Athletics - Official Start Dates for 2020-21

FALL

Cheerleading – 8/1
 Cross Country - 8/1
 Football – 8/1
 Girls Tennis - 8/1
 Golf - 8/1
 Soccer - 8/1
 Volleyball - 8/1

WINTER

Basketball – 10/23 (girls)
 Basketball – 10/30 (boys)
 Cheerleading – 10/30
 Wrestling - 11/13
 Swimming - 10/30

SPRING

Baseball – 2/22
 Boys Tennis – 3/8
 Softball – 2/22
 Track - 3/8

-more-

PAYMENT OF FEES - Guidelines and Procedures

- Parents and students are advised that payment of fees does not automatically ensure playing/participation time. This advisory particularly applies to athletics.
- **All payments will be made in the TREASURER'S OFFICE** (in person or by mail) or online through the Buckeye Local Schools website www.buckeyeschools.info.
- Checks must be made payable to the **Buckeye Local Schools**.
- Credit card payments will be accepted only through the district website.

RETURN CHECK POLICY

- If a check is returned for insufficient funds the fee charged by our bank will be passed onto the payor for reimbursement to the district.

REFUNDING FEES - Guidelines and Procedures

- If a student is cut from a sport or quits prior to the first contest or performance (music), the district will refund the full amount of the Student Activity Fee.
- If a student quits an activity after the first contest or performance (music), is removed from the activity for disciplinary reasons or becomes academically ineligible after the first contest, there will be no refund.
- If a student moves out of the district before the midpoint of the season, there will be a 50% refund unless the student has been involved in a previous extracurricular activity that year. If a student moves out of the district after the midpoint of the season, there will be no refund.
- If a student experiences a season ending injury before the midpoint of the season, there will be a 50% refund if the student is not involved in any other extracurricular activity during the school year. If a student receives a season ending injury after the midpoint of the season, there will be no refund.
- All refund requests must be made in writing to the Treasurer's Office.

**BUCKEYE LOCAL SCHOOLS
2020-2021 CLASS FEES**

EDGEWOOD HIGH SCHOOL:

COST	ACCOUNT NAME
\$10	Accounting I Class Fee
\$10	Advance Adobe
\$15	Anatomy & Physiology Class Fee
\$95	AP Calculus/AP Statistics Test Fee
\$95	AP English/AP Language & Composition Test Fee
\$95	AP Government/AP US History Test Fee
\$15	AP Biology <u>CLASS</u> Fee
\$95	AP Biology <u>TEST</u> Fee
\$15	AP Chemistry <u>CLASS</u> Fee
\$95	AP Chemistry <u>TEST</u> Fee
\$20	Art I - IV Class Fee
\$15	Biology I and Honors Class Fee
\$15	Chemistry I, II, Organic, and Honors Class Fee
\$50	Chromebook Fee
\$10	Complete Multimedia Class Fee
\$10	Engineering Drawing Class Fee
\$10	Forensic Science I & II/Physical Science Class Fee
\$10	Home Maintenance Repair Class Fee
\$20	Industrial Arts I - IV Class Fee
\$10	Intro to Adobe/Digital Media I & II Class Fee
\$10	Music Theory Class Fee
\$10	Office I & II Class Fee
\$10	Physics Class Fee
\$20	Woodworking Class Fee
Varies	Woodworking Project Fee

BRADEN MIDDLE SCHOOL:

COST	ACCOUNT NAME
\$20	ALL Junior High Students Class Fee

KINGSVILLE & RIDGEVIEW ELEMENTARY SCHOOLS:

COST	ACCOUNT NAME
\$25	Kindergarten Class Fee
\$15	Grades 1-5 Class Fee

2020-21 SCHOOL YEAR STUDENT ACTIVITY FEE

Office Use Only:

Date: _____

Rec'd by Initials:

If paying by cash or check, please stop in the Treasurer's office or mail check to:

Buckeye Local Schools - Treasurer's Office
3436 Edgewood Drive, Ashtabula, OH 44004

Student's Name: _____ Grade _____

Circle One: EHS \$190.00 Braden \$160.00 HS Choir Only \$50.00

Payment method: cash check # _____ (make payable to Buckeye Local Schools)

NO PARTIAL PAYMENTS OR POST-DATED CHECKS WILL BE ACCEPTED

****A COPY OF THIS FORM SHALL SERVE AS YOUR RECEIPT OF PAYMENT****

PLEASE COMPLETE:

Person Completing Form: _____

Address: _____ Phone # _____

City: _____ State: _____ Zip Code _____

RETURN CHECK POLICY:

I verify that funds are currently available in the account to cover this transaction and should the above check be returned for insufficient funds, I hereby indemnify and hold harmless the Buckeye Local School District for any fees and/or additional costs incurred by me. In addition, I agree to reimburse the Buckeye Local School District for any and all fees incurred by them from their financial institution should this check be returned.

Person Completing Form Signature (if 18 years of age or older)

Date

Please check **ALL** activities that **may** apply to your child.

FALL

- Cheerleading
- Cross Country
- Football
- Girls Tennis
- Golf
- Soccer
- Volleyball

WINTER

- Basketball
- Cheerleading
- Swimming
- Wrestling

SPRING

- Baseball
- Boys Tennis
- Softball
- Track

HIGH SCHOOL

- Band
- Soundstations
- Chorus

****There is NO reduction or waiver for students eligible/participating in the free or reduced lunch program.****

STUDENT ACTIVITY FEES

REVENUE

	2016-17	2017-18	2018-19	2019-2020
Edgewood Activity Fee \$190.00 (HS Chorus ONLY is \$50.00)	\$70,655.00 - \$ 900.00* = \$69,755.00	\$66,170.00 - \$ 760.00* = \$65,410.00	\$70,630.00 - \$ 950.00* = \$69,680.00	\$63,500.00 - \$ 380.00* = \$63,120.00
Braden Activity Fee \$160.00	\$24,000.00 - \$ 640.00* = \$23,360.00	\$25,600.00 - \$ 320.00* = \$25,280.00	\$23,520.00 - \$ 640.00* = \$22,880.00	\$23,840.00 - \$ 640.00* = \$23,200.00
TOTAL	\$94,655.00 - \$1,540.00* = \$93,115.00	\$91,770.00 - \$1,080.00* = \$90,690.00	\$94,150.00 - \$1,590.00* = \$92,560.00	\$87,340.00 - \$1,020.00* = \$86,320.00

*Fees that were refunded for non-participation

NUMBER OF STUDENT FEES PAID

	2016-17		2017-18		2018-19		2019-20	
	Total	Refunded	Total	Refunded	Total	Refunded	Total	Refunded
Edgewood Activity	387	6	363	4	385	5	346	2
Braden Activity	150	4	160	2	147	4	148	4

Figures are through 4/9/2020